

COMMUNITIES SCRUTINY COMMITTEE

TUESDAY 8 MARCH 2022

7.00 PM

Venue: Sand Martin House, Bittern Way, Peterborough, PE2 8TY

**Contact:: Paulina Ford, Senior Democratic Services Officer at
paulina.ford@peterborough.gov.uk, or 01733 452508**

AGENDA

Page No

1. Apologies for Absence

2. Declarations of Interest and Whipping Declarations

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification " that has been disclosed to the Solicitor to the Council. Members must also declare if they are subject to their party group whip in relation to any items under consideration.

3. Minutes of the Communities Scrutiny Committee held on 4 January 2022 **3 - 8**

4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any three Members of any Scrutiny Committee. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee.

5. Report of Task And Finish Group - To Promote Equality And Diversity Amongst Councillors **9 - 30**

6. Interim Report Of The Task And Finish Group To Examine The Issues With Car Cruising In Peterborough **31 - 54**

7. Homelessness And Rough Sleeping: End Of Year Update And The Impact Of Covid-19 **55 - 60**

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8. Temporary Accommodation Strategy

Please note that the Temporary Accommodation Strategy item has been deferred from this meeting, with the agreement of the Chair, Vice-Chair and Group Representatives of the Committee.

- | | | |
|-----|---|-----------------|
| 9. | Social Mobility (Peterborough Household Support Fund And Community Hub Delivery) | 61 - 66 |
| 10. | Monitoring Scrutiny Recommendations | 67 - 74 |
| 11. | Forward Plan of Executive Decisions | 75 - 116 |

Emergency Evacuation Procedure – Outside Normal Office Hours

In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point as directed by officers.. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.

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Committee Members:

Councillors: G Casey (Chair), J Allen, C Fenner, J R Fox, M Haseeb, A Iqbal, K Knight, O Sainsbury (Vice Chairman), N Sandford, B Tyler and I Yasin

Substitutes: Councillors: S Bond, J Howell, N Moyo and H Skibsted

Non Statutory Co-opted Members:

Parish Councillor Neil Boyce, Independent Co-opted Member (Non-voting)

Further information about this meeting can be obtained from Paulina Ford on telephone 01733 452508 or by email – Paulina.ford@peterborough.gov.uk

**MINUTES OF THE COMMUNITIES SCRUTINY COMMITTEE MEETING
HELD AT 7PM, ON
TUESDAY, 4 JANUARY 2022
ENGINE SHED, SAND MARTIN HOUSE**

Committee Members Present: Councillors G. Casey. (Chair), J. Allen, M. Haseeb, K. Knight, O. Sainsbury (Vice Chair), N. Sandford, B. Tyler and I. Yasin

Officers Present: Adrian Chapman – Service Director, Communities and Partnerships
Sean Evans – Head of Service, Housing Needs
Clair George – Head of Prevention and Enforcement Service
Sarah Scase – Housing Needs Operations Manager
David Beauchamp – Democratic Services Officer

Also Present: Councillor Steve Allen – Cabinet Member for Housing, Culture and Communities
Councillor John Howard – Cabinet Advisor for Housing, Culture and Communities
Dr. Pat Carrington – Assistant Director, City Culture Peterborough
Kitran Eastman – Managing Director, Peterborough Limited

36. APOLOGIES FOR ABSENCE

Apologies were received from Councillor C. Fenner, Councillor John Fox and Parish Councillor Neil Boyce.

37. DECLARATIONS OF INTEREST AND WHIPPING DECLARATIONS

No declarations of interest or whipping declarations were received.

38. MINUTES OF THE COMMUNITIES SCRUTINY COMMITTEE MEETING HELD ON 2 NOVEMBER 2021

The minutes of the Communities Scrutiny Committee meeting held on 2 November 2021 were agreed as a true and accurate record.

39. CALL IN OF ANY CABINET, CABINET MEMBER OR KEY OFFICER DECISIONS

There were no requests for call in to consider.

ACTIONS AGREED:

The Communities Scrutiny Committee considered the report and **RESOLVED** to

1. Consider and scrutinise this report and endorse the approach being taken under the portfolio of the Cabinet Member for Housing, Culture & Communities.

2. Request that the Head of Think Communities liaises with education partners regarding developing waste and recycling education programmes in schools.
3. Request that the Service Director, Communities and Partnerships provides the Committee with a briefing note on the timeline for the development of a Litter Picking Strategy.
4. Request that the Cabinet Member for Housing, Culture and Communicate investigates how to help residents volunteer to look after public spaces, e.g. by providing equipment.

41. CITY CULTURE AND PETERBOROUGH LIMITED ANNUAL REPORT

The report was introduced by the Cabinet Member for Housing, Culture and Communities, accompanied by the Assistant Director, City Culture Peterborough, and the Managing Director, Peterborough Limited. The report presented highlights from the past 12 months for the services operated by these organisations alongside updates on Peterborough City Council's other Culture and Leisure activity.

The Communities Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Concerns were raised over the use of Urgency Procedures in the Cabinet Member Decision Notice (CMDN) to close the Key Theatre, given that its financial issues were already widely known. The Cabinet Member responded that Urgency had been needed in order to approve the Phase 1 Budget before the deadline and issue redundancy notices. It was hoped a new operator would be found. The Closure of Werrington Leisure Centre was temporary.
- Members asked why issues regarding Peterborough's theatres had not been examined as part of the development of the Cultural Strategy. The Cabinet Member responded that the decision had been necessary to progress the Phase 1 Budget, although it was a difficult one to take. The Chair echoed these comments and stated that it was important to attract theatre-goers into the City and ensure Peterborough's Theatres were not competing for the same audiences.
- Negotiations regarding the Key Theatre had been underway since September and the decision had been taken because of financial losses.
- The Assistant Director, City Culture Peterborough added that they had been obliged to open discussions with staff and trade unions as soon as a redundancy risk was known. The appropriate term was 'proposed closure', not closure'. The consultation would conclude in January 2022, after which final decisions would be taken and it was hoped the theatre could continue to operate. Every effort was being made to make the process seamless and to assist staff under employment law.
- Members asked why earlier notice of the risk of closure had not been given, to enable consultation with staff and trade unions and the input of the Scrutiny Committee. The Cabinet Member responded that he did not receive real time figures from the operator and financial issues had come to light as a result of the Chartered Institute of Public Finance and Accountancy (CIPFA) review. The Assistant Director, Peterborough City College responded that they were now seeing the true costs and the previous figures provided by Vivacity had not taken into account the true overheads. After the work of management accountants and financial analysts had been taken into account, a future conversation could take place regarding budgets.
- Members referred to section 4.3.3 of the report and asked if there had been good uptake for online classes during lockdown and if these could return in the future if restrictions were reintroduced. Officers responded that uptake had been variable. Live Facebook events attracted between 3 and 10 people at any one time. YouTube videos had attracted greater viewership. These events would return in the event of another lockdown.

- Proposals to develop leisure facilities in Werrington were currently on hold. The current facility presented a challenge due to it being interlinked with Ken Stimpson Community School. Proposals had been raised to separate it but were not acceptable to the school. Having the facility only open to the public in the evening and at the weekend was problematic and the Council was happy to discuss future options with the school. The Cabinet Member commented that community facilities needed to be open and in use, not closed and restricted.
- Members commented that the change in management of the Ken Stimpson school when it became an academy might provide opportunities for a different outcome for Werrington Leisure Centre.
- Members raised concerns that the pandemic might have resulted in a shortage of trained lifeguards. The Managing Director, Peterborough Limited responded that this was indeed the case; with a lack of people undertaking training during the pandemic. There was also a driver shortage. However, Peterborough Limited had applied for Apprenticeship Levy Funding to kick start careers, e.g. by offering a Duty Manager Apprenticeship. Peterborough Limited was keen to be an employer that looked after its staff, e.g. by limiting zero-hour contracts. Peterborough Limited had to staff multiple sites across the City, unlike private operators.
- Vivacity Premier Fitness was still in operation and was one of the best performing leisure sites.
- Members referred to section 4.2.3 of the report and requested more information from the Head of Environmental Partnerships and the Culture and Leisure Development Manager on proposals to install gated access controls at Central Park and Litter Parks tennis courts.
- Members referred to section 4.2.4 of the report and requested that the Cabinet Member for Housing, Culture and Communities provides the Committee with information on the amount of funding that is being delivered from the Parks Accelerator fund for Peterborough and how the funding for future parks will benefit Nene Park Trust and other parks in the City.
- The Cabinet Member commented that a key conclusion Members should draw from this meeting is that the temporary closure of Werrington Leisure Centre was a short-term issue that could be alleviated by tackling staffing problems. The recent upheaval might encourage greater engagement by residents and the school in ensuring community uses of the facility were maintained. With regards to the Key Theatre, previous losses had been hidden and it was important to ensure good use of public money. The Cabinet Member aspired that the facility be subject to a commercial agreement and that it became profitable and self-sustaining. The Chair echoed these comments.
- Members referred to section 4.2 of the addendum in the previous agenda item, raised concerns over the time taken to recognise the financial issues faced by the Key Theatre and requested that the Assistant Director, City Culture Peterborough provides the Committee with a more detailed breakdown of the finances of City Culture Peterborough.
- There was some debate over whether the information above could be provided due to City Culture Peterborough being a Private Limited Company.

ACTIONS AGREED:

The Communities Scrutiny Committee considered the report and **RESOLVED** to

1. Scrutinise, note and comment on the annual reports from City Culture Peterborough and Peterborough Limited regarding Culture and Leisure services.

2. Request more information from the Head of Environmental Partnerships and the Culture and Leisure Development Manager on proposals to install gated access controls at Central Park and Itter Parks tennis courts.
3. Request that the Cabinet Member for Housing, Culture and Communities provides the Committee with information on the amount of funding that is being delivered from the Parks Accelerator fund for Peterborough and how the funding for future parks will benefit Nene Park Trust and other parks in the City.
4. Request that the Assistant Director, City Culture Peterborough provides the Committee with a more detailed breakdown of the finances of City Culture Peterborough.

42. TEMPORARY ACCOMODATION STRATEGY

Following a request from the Assistant Director (Housing) and with the agreement of the Chair, this item was deferred to a future meeting so that it could be developed further before being considered by the Scrutiny Committee.

43. ALLOCATIONS POLICY

The report was introduced by the Cabinet Member for Housing, Culture and Communities accompanied by the Head of Service, Housing Needs and the Housing Needs Operations Manager. The report presented the Committee with the updated Common Housing Allocations Policy following a period of public consultation which was undertaken between 31st August 2021 to 22nd November 2021.

The Communities Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members raised concerns that 154 responses did not represent good engagement with the consultation. Officers responded that the consultation period had been longer than required with communications work undertaken to promote it.
- Members asked if this level of response was higher or lower than expected. Officers responded that it appeared to be lower than expected, despite publicity via social media and the press and efforts to make the process user-friendly and to reach out to the Council's partners. One contributory factor was the necessity of virtual workshops
- Members asked for information on the process for imposing Anti-Social Behaviour (ASB) behaviour injunctions and determining who should receive one. Officers responded that it would be for the individual housing association to decide. Officers applied a test to consider what threshold of behaviour would be necessary to obtain possession via the County Court (for behaviour in and around the property) or apply an ASB Injunction (for behaviour in the Community). The latter option was rarer and the Council worked with colleagues in the Prevention and Enforcement (PES) to obtain these. The Council would liaise with housing providers regarding evictions.
- Members asked why applicants in Band 1 would only be given a single offer of accommodation. Officers responded that these people would have the highest need of being rehoused so the system was designed to do this as quickly as possible, while still maintaining choice-based letting. If the offer was not suitable for the client's needs, it would not count as an offer.
- The Annual Lettings Plan was an addition to the Allocations Policy that enabled the Council to respond to particular issues, e.g. by giving priority to particular group at risk of homelessness. It also enabled the Council to take into account other projects in Peterborough. For example, supported accommodation was only effective if

suitable move-on provision was available. A certain number of 'golden tickets' were available for those in supported accommodation to move on urgently. A Supported Accommodation Pathway model was being developed to replace the Annual Lettings Plan. Under this model, any client in supported accommodation who was ready to move on would appear before a panel containing representatives from the Council and its housing association and supported accommodation partners to agree a consensus and provide them with a priority move to social housing. This would remove the need for the 'golden tickets'.

- Members asked if clients could request transfers between different local authorities. Officers responded that individuals could look at the national 'Homeswapper' and Housing Exchange websites to view available social housing elsewhere and enable a mutual exchange between different areas. In addition, if a person's housing association had a presence in other local authority areas, they could apply for a transfer directly with them. Finally, a person could apply to the local authority they wished to move to. In Peterborough, General Needs housing stock was limited but there was good availability of sheltered housing and non-residents were still encouraged to apply for this.
- Members raised concerns regarding the condition of St. Michael's Gate and sought assurance that people were able to move on from there. Officers responded that St. Michael's Gate was temporary accommodation. A person might move from a hostel to St. Michael's Gate and on to an offer of permanent accommodation. There might be a wait for some types of property (e.g. five-bedroom houses) but not for others. St. Michael's Gate was still a valuable resource with high demand, which was expected to reduce. A vision for these properties would be included within the Temporary Accommodation Strategy due to be presented at the next meeting of the Communities Scrutiny Committee. Work was underway with Stef and Philips to replace fencing.
- Members praised the readability of the report and the quality of the consultation responses.

RECOMMENDATION:

The Communities Scrutiny Committee **RESOLVED** to endorse the final draft of the policy along with the summary of responses to the consultation, which concluded on the 22nd November 2021 prior to presentation to Cabinet for onward presentation to Full Council for approval prior to adoption.

ACTIONS AGREED

The Communities Scrutiny Committee considered the report and **RESOLVED** to review the final draft of the policy along with the summary of responses to the consultation, which concluded on the 22nd November 2021 prior to presentation to Cabinet for onward presentation to Full Council for approval prior to adoption.

44. COMMUNITIES SCRUTINY COMMITTEE MEETING START TIME 2022/23

The Chair and the Democratic Services Officer introduced the item which invited Members to agree the start time for all Communities Scrutiny Committee meetings for the Municipal Year 2022-23

Following a brief discussion, the Committee **UNANIMOUSLY** agreed upon a start time of 7pm.

ACTIONS AGREED:

The Communities Scrutiny Committee considered the report and **RESOLVED** to agree a start time of 7pm for all Growth, Environment and Resources Scrutiny Committee meetings for the Municipal Year 2022-23.

45. MONITORING SCRUTINY RECOMMENDATIONS

The Democratic Services Officer introduced the report which enabled the committee to monitor and track the progress of recommendations made to the Executive or Officers at previous meetings.

There were no further comments by members.

ACTIONS AGREED:

The Communities Scrutiny Committee considered the report and **RESOLVED** to note the responses from Cabinet Members and Officers to recommendations made at previous meetings as attached in Appendix 1 to the report.

46. FORWARD PLAN OF EXECUTIVE DECISIONS

The Chairman introduced the report which invited members to consider the most recent version of the Forward Plan of Executive Decisions and identify any relevant items for inclusion within the Committee's work programme or to request further information.

There were no further comments by members.

ACTIONS AGREED:

The Communities Scrutiny Committee **RESOLVED** to consider the current Forward Plan of Executive Decisions

47. WORK PROGRAMME 2021/22

The Democratic Services Officer introduced the item which gave members the opportunity to consider the Committee's Work Programme for 2020/21 and discuss possible items for inclusion.

The Chair invited Members to bring any suggestions to the Committee's Group Representatives. It was noted that the draft agenda for the 8 March 2022 meeting was substantial and would need to be reduced at the Group Representatives Meeting.

Members commented that the Committee could hold extra meetings and request briefing notes if required.

48. DATE OF NEXT MEETING

9 February 2022 – Joint Scrutiny of the Budget
8 March 2022 – Communities Scrutiny Committee

CHAIRMAN

7pm – 8.49pm

COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 5
8 MARCH 2022	PUBLIC REPORT

Report of:	Task and Finish Group to Promote Equality and Diversity Amongst Councillors	
Cabinet Member(s) responsible:	Cabinet Member for Digital Services and Transformation	
Contact Officer(s):	Ian Phillips, Head of Communities and Partnership Integration	Tel. 07415881802

REPORT OF TASK AND FINISH GROUP – TO PROMOTE EQUALITY AND DIVERSITY AMONGST COUNCILLORS

RECOMMENDATIONS	
FROM: Task and Finish Group	Deadline date: n/a

It is recommended that the Communities Scrutiny Committee approve the recommendations developed by the Task and Finish Group, namely:

1. The constitution should be amended to remove all gender related titles and in addition, the Mayor should be addressed in the same format as councillors i.e., Mayor surname.
2. All councillors should be made aware of the policies around claiming expenses to meet caring needs to allow them to effectively carry out their role. As part of a wider programme of meeting training and development needs, the publication of the availability of allowances for caring needs should be ensured.
3. Executive and Member Services should be asked to consider whether additional refresher training on Member conduct is required as part of the wider training and development programme.
4. The Employee and Assistance programme should be renamed to the Employee and Member Assistance programme and a briefing session held with Members to highlight the support available and how it can be accessed.
5. Regular, comprehensive and solution focussed training and briefings should be held for councillors on how to effectively handle bullying and harassment, including advice for keeping safe.

1. ORIGIN OF REPORT

- 1.1 The report is from the Task and Finish Group established by the Committee to consider a motion approved by full council exploring issues of Members diversity and equality.

2. PURPOSE AND REASON FOR REPORT

- 2.1 The report is presented to the Committee by the Task and Finish Group which has now concluded its research, making a number of recommendations.
- 2.2 This report is for the Communities Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview Scrutiny Functions, paragraph No. 2.1 Functions 13 determined by Council:

3. Equalities

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	n/a
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4. BACKGROUND AND KEY ISSUES

4.1 The former Adults and Communities Scrutiny Committee established a cross party Task and Finish Group to explore issues related to Councillor equality and diversity. The following terms of reference were set:

Purpose

To make recommendations to the Committee to inform the development of initiatives that promote equality and diversity amongst councillors.

Scope

Using a combination of reviewing good practice and learning from elsewhere, discussions with expert witnesses, research, analysis of data, and interviews with councillors, develop proposals that set out:

- How the council can promote equality and diversity for all councillors including consideration of phasing out the use of gender defining titles
- The adoption of a Parental Leave policy for councillors, to assist and encourage younger people to come forward as councillors
- How the council can ensure councillors with children and other caring commitments are supported as appropriate
- How political groups, Group Leaders and the Mayor/Chair can help ensure better behaviour in the Council Chamber to create an atmosphere of mutual respect – for example by:
 - Giving a reminder to all members of their responsibilities at the start of each meeting
 - Quick intervention if members fail to behave correctly
 - Ensuring a fair approach is applied to all councillors in the overseeing of meetings.

Additionally, at Full Council on 27 January 2021 a motion was proposed by Cllr Qayyum and agreed as follows:

The Council resolves to refer this matter to the current Task and Finish Group to promote equality and diversity among Councillors to:

- Consider how to best assist Councillors in relation to online abuse, bullying and harassment, particularly but not exclusively against female Councillors, with a view to report back to the Adults and Communities Scrutiny Committee meeting on 2 March 2021 with appropriate recommendations.
- Share any learning, training or any other opportunities that may arise from the work of the Task and Finish Group with all Councillors.

4.2 The cross party Task and Finish Group was made up of the following Councillors:

- Cllr Asif Shaheed (Chair)
- Cllr Jackie Allen
- Cllr John Fox
- Cllr Julie Howell
- Cllr Ikra Yasin

The Task and Finish Group's report is attached at appendix 1 and sets out a number of recommendations. This is the second and final report from the Task and Finish Group. The Communities Scrutiny Committee previously considered and agreed an interim report to support the amendments to the council's Member Code of Conduct, and the introduction of a Member Parental Leave Policy. Both policies were subsequently approved by Full Council in July 2021.

Gender Defining Titles

- 4.3 The Task and Finish Group considered whether the council routinely uses gender defining titles. Whilst there may be rare occasions where titles such as "Chairman" are used, this is not the norm and has widely been replaced by the neutral term "Chair". However, the group noted that the Mayor is still formally addressed as Mr or Madam Mayor and this should be updated. It is therefore recommended that the Mayor be formally addressed as Mayor "surname" in line with the councillor address. If agreed, the constitution will be updated and amended to change any other gender specific titles to a neutral term.

Expenses for Councillor care commitments

- 4.4 The council has long held a policy that means reasonable care expenses that Councillors may incur, whilst carrying out their official role, can be met. The Task and Finish group found that although the policy is in existence, few Councillors are aware of it. It is therefore recommended that the policy is advertised more widely and routinely forms part of Member briefing/training sessions.

Bullying and Harassment

- 4.5 The Task and Finish group developed a survey for all councillors to understand issues that members may have experienced with bullying and harassment in their role. 29 responses (from 60 councillors, 25% of respondents stated they were female) to the survey were received.
- Just over half of the councillors who replied stated that they had experienced some form of public threats or harassment within the last three years
 - However, almost half of the councillors said that they were not concerned about the threats or harassment they received and were well prepared to handle threats of harassment
 - Less than a third of councillors have considered leaving their role as a result of threats or harassment received
 - Around a quarter of councillors have experienced physical violence/intimidation in their role from members of the public
 - Over two thirds of councillors are unaware of the support available through employment assistance programme

The Task and Finish Group felt that many of the issues commented on at formal meetings were historic and that over the last year, there had been a significant improvement.

- 4.6 The Task and Finish Group has previously recommended that the council adopt an improved Member Code of Conduct, and this was considered and adopted by Full Council in July 2021.

To help Members deal with public threats or harassment, it is recommended that additional Member training is provided that can provide practical assistance for Members. Members were offered training on Personal Safety and Conflict Management on the 12 January by the Health and Safety Team, following the training the slides and virtual recording were sent to all councillors.

4.7 In addition, Members noted that the council's Employee Assistance Programme provides a wealth of support and information on a wide range of issues, including access to mental health support. This support is also available to Members, and it is recommended that the programme be widely advertised to Members and renamed the Employee and Member Assistance Programme.

5. CONSULTATION

5.1 The Mayor was interviewed as part of the Task and Finish Group's work. A survey to all councillors was also conducted.

6. ANTICIPATED OUTCOMES OR IMPACT

6.1 The recommendations within this report will remove outdated gender defining titles and provide greater support for councillors via the council's assistance scheme.

7. REASON FOR THE RECOMMENDATION

7.1 As agreed by Full Council, the Task and Finish group has undertaken a review of the issues raised in the council motions. The recommendations contained within the report, and those already approved will help to improve equality and mitigate issues experienced by some Councillors.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 Do not approve the recommendations from the Task and Finish group. This option has been rejected as it will not meet the issues outlined within the council motions.

9. IMPLICATIONS

Financial Implications

9.1 The recommendations may result in increased claims for expenses, additional training costs and additional allowance costs, for example if a member in receipt of Special Responsibility Allowance takes parental leave, and the special responsibility is backfilled.

It is expected that any additional costs arising from the recommendations will be contained within the current overall budget for Members Allowances.

Legal Implications

9.2 None identified.

Equalities Implications

9.3 None identified

Rural Implications

9.4 None identified

Carbon Impact Assessment

9.5 No issues identified.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

11. APPENDICES

- 11.1 Appendix 1 – Report from the Task and Finish Group to Promote Equality and Diversity Amongst Councillors

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COMMUNITIES SCRUTINY COMMITTEE TASK AND FINISH GROUP

TO PROMOTE EQUALITY AND DIVERSITY AMONGST COUNCILLORS - PART 2

**REPORT PRESENTED TO THE COMMUNITIES SCRUTINY
COMMITTEE – 8 MARCH 2022**

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1. INTRODUCTION

At Full Council on 29 July 2020 a motion presented by Councillor Aasiyah Joseph was agreed requesting the formation of a cross party Task and Finish Group to review aspects of equality and diversity amongst councillors.

The proposal to set up the Task and Finish Group was presented to the Adults and Communities Scrutiny Committee on 30 September 2020. The proposal was accepted, and the terms of reference agreed. Possible nominations to the Task and Finish Group were sought at the meeting to be confirmed following the meeting through the Group Secretaries.

The cross-party Task and Finish Group comprised of the following members:



Cllr A Shaheed
Liberal Democrat
Chair



Cllr J Allen
Conservative



Cllr J R Fox
Werrington First



Cllr J Howell
Green Party



Cllr I Yasin
Labour

Officers supporting the Task and Finish Group were:

- Adrian Chapman, Director of Communities and Partnerships
- Lisa Brightey, Policy, Reward and Compliance Manager
- Ian Phillips, Head of Communities and Partnership Integration
- Paulina Ford, Senior Democratic Services Officer
- David Beauchamp, Democratic Services Officer

The Task and Finish Group wish to thank all of the officers who have provided guidance and assistance in producing this report for their hard work and support.

2. SUMMARY OF RECOMMENDATIONS

The Task and Finish Group makes the following recommendations in respect to its terms of reference:

RECOMMENDATION 1 – The constitution should be amended to remove all gender related titles and in addition, the Mayor should be addressed in the same format as councillors i.e., *Mayor surname*.

RECOMMENDATION 2 – That the council adopt a Parental Leave policy developed by the Task and Finish group. This was completed as part of Phase One of the group’s work and the policy was approved at Full Council on 28 July 2021.

RECOMMENDATION 3 – Ensure all councillors are aware of the policies around claiming expenses to meet caring needs to allow them to effectively carry out their role. As part of a wider programme of meeting training and development needs, ensure the publication of the availability of allowances for caring needs.

RECOMMENDATION 4 - That the council adopts a new model code of conduct for councillors setting out the expectations for behaviour and standards. This was completed as part of Phase One of the group’s work and the policy was approved at Full Council on 28 July 2021.

RECOMMENDATION 5 - That Executive and Member Services consider whether additional refresher training on Member conduct is required as part of the wider training and development programme.

RECOMMENDATION 6 – That the Employee and Assistance programme is renamed to the Employee and Member Assistance programme and a briefing session is held with Members to highlight the support available and how it can be accessed.

RECOMMENDATION 7 – That regular, comprehensive and solution focussed training and briefings be held for councillors on how to effectively handle bullying and harassment, including advice for keeping safe.

3. TERMS OF REFERENCE

Purpose

To make recommendations to the Committee to inform the development of initiatives that promote equality and diversity amongst councillors.

Scope

Using a combination of reviewing good practice and learning from elsewhere, discussions with expert witnesses, research, analysis of data, and interviews with councillors, develop proposals that set out:

- i. How the council can promote equality and diversity for all councillors including consideration of phasing out the use of gender defining titles
- ii. The adoption of a Parental Leave policy for councillors, to assist and encourage younger people to come forward as councillors
- iii. How the council can ensure councillors with children and other caring commitments are supported as appropriate
- iv. How political groups, Group Leaders and the Mayor/Chair can help ensure better behaviour in the Council Chamber to create an atmosphere of mutual respect – for example by:
 - Giving a reminder to all members of their responsibilities at the start of each meeting
 - Quick intervention if members fail to behave correctly
 - Ensuring a fair approach is applied to all councillors in the overseeing of meetings.

Reporting

The Scrutiny Task and Finish group will report to the Adults and Communities Scrutiny Committee.

Terms of Reference approved by the Adults and Communities Scrutiny Committee on 30 September 2020.

Additionally at Full Council on 27 January 2021 a motion was proposed by Cllr Qayuum and agreed as follows:

The Council resolves to refer this matter to the current Task and Finish Group to promote equality and diversity among Councillors to:

- Consider how to best assist Councillors in relation to online abuse, bullying and harassment, particularly but not exclusively against female Councillors, with a view to report back to the Adults and Communities Scrutiny Committee meeting on 2 March 2021 with appropriate recommendations.
- Share any learning, training or any other opportunities that may arise from the work of the Task and Finish Group with all Councillors.

4. PROCESS AND METHODOLOGY USED FOR THE INVESTIGATION

4.1 Methodology

- Desktop research
 - Contact with other Local Authorities to benchmark and compare
 - Internet research on relevant policies
- Interviewing Key Witnesses
- Local knowledge / information obtained by the Task and Finish Group members.
- Councillor Survey

4.2 Process

The timetable of the events leading to the production of this report are set out below:

Meeting Date	Items Discussed / Guests Attending
6 January 2021	First meeting to scope the review.
28 January 2021	Evidence gathering – evidence provided at meeting: <ul style="list-style-type: none"> ● Information from other Local Authorities on Parental Leave policies, code of conduct and gender-neutral titles. ● Key Witness session with Monitoring Officer regarding Code of Conduct and Parental Leave Policy
2 February 2021	Consideration of new proposed LGA Model Code of Conduct and LGA Model Parental Leave policy for Councils
11 February 2021	Meeting to review and agree amendments to Parental Leave policy and Code of Conduct.
2 March 2021	Interim report to Adults and Communities Scrutiny Committee with Recommendations from Task And Finish Group to: <ul style="list-style-type: none"> ● recommend to Full Council the adoption of a Parental Leave Policy

	<ul style="list-style-type: none"> recommend that the Constitution and Ethics Committee recommends to Full Council the adoption of the new LGA Model Code of Conduct
28 July 2021	Report to Full Council with recommendations to adopt Parental Leave Policy and new Code of Conduct. Council resolved to adopt both.
22 September 2021	Revisit Terms of Reference and incorporate Cllr Qayyum's Council Motion. Identify work needed at remaining meetings of the Group.
30 November 2021	<p>Revisit Terms of Reference</p> <p>Consider results from Councillor Survey on Bullying and Harassment.</p> <p>Key Witness Session with Cllr Lane, Mayor regarding behaviour at Full Council meetings.</p> <p>Consider responses from other local authorities on how they handle bad behaviour in council meetings</p>
18 January 2022	Review draft report and confirm recommendations and conclusions

4.3 Key Witnesses / Expert Advisers interviewed

Fiona McMillan, Director of Law and Governance, Monitoring Officer
Cllr Lane, Mayor of Peterborough City Council

The Task and Finish Group would like to thank everybody who assisted them during the course of the investigation for their support and openness. This assistance was greatly appreciated.

5. BACKGROUND

5.1 The Task and Finish group acknowledge that equality should consider all aspects of protected characteristic groups as defined by the Equality Act (for example age, gender, disability, race etc.). The Task and Finish group noted that the council has recently established an Equality Board that is leading on improving equality within the council and across Peterborough.

5.2 Parental leave policy

At the start of their work, the Task and Finish group identified that the council did not have a parental leave policy for councillors. Whilst there is currently no legal entitlement for councillors to have paid parental leave of any kind, it is possible for councils to voluntarily adopt a policy. The lack of a policy could present a barrier for parents who are considering becoming a councillor, or for existing councillors who become new parents.

The Task and Finish group reviewed the model LGA policy and made a number of amendments which the Adults and Communities Scrutiny Committee considered at its meeting on 2 March 2021. The draft policy was recommended to full council for approval and subject to further amendment, was subsequently approved. The policy will assist with retaining experienced councillors – particularly women – and making public office more accessible to individuals who might otherwise feel excluded from it.

5.3 Code of Conduct

The LGA wrote to all Councils on 18th February 2020 to provide an update on progress with revising the Model Code of Conduct. One of the recommendations of this report was that “The Local Government Association should create an updated model code of conduct, in consultation with representative bodies of Councillors and officers of all tiers of local government”. The proposed update to the Model Code of Conduct is the first major review since the new standards regime was introduced in the Localism Act 2011.

The Task and Finish group have reviewed the new model code of conduct and recommend the following changes.

- Paragraph 1.2 - the group felt that the final paragraph should be in bold and Members reminded of their rights as set out below: “In return, you have a right to expect respectful behaviour from the public. If members of the public are being abusive,

intimidatory or threatening you are entitled to stop any conversation or interaction in person or online and report them to the local authority, the relevant social media provider or the police”

- Paragraph 2 – the group would like to see an additional line inserted after the bullet points, to make it clear that councillor conduct should apply in all circumstances including Full Council meetings. The amended paragraph should read: As a councillor:
 - 2.1 I do not bully any person.
 - 2.2 I do not harass any person.
 - 2.3 I promote equalities and do not discriminate unlawfully against any person.

The above should apply particularly at Full Council meetings.

- Paragraph 8.1 to be amended to include the additional wording around annual training in relation to the code of conduct. Amended sentence to read: 8.1 I undertake Code of Conduct training provided by my local authority on an annual basis and apply its principles in all aspects of my work as a councillor.

The Communities Scrutiny Committee agreed with the Task and Finish Committee's recommendations and referred them to the Constitution and Ethics Committee. Subsequently, the Code of Conduct was approved by Full Council on 28 July 2021.

5.4 Bullying and Harassment

The Task and Finish group developed a survey for all councillors to understand issues that members may have experienced with bullying and harassment in their role. 29 responses (from 60 councillors, 25% of respondents stated they were female) to the survey were received.

- Just over half of the councillors who replied stated that they had experienced some form of public threats or harassment within the last three years
- However, almost half of the councillors said that they were not concerned about the threats or harassment they received and were well prepared to handle threats of harassment
- Less than a third of councillors have considered leaving their role as a result of threats or harassment received
- Around a quarter of councillors have experienced physical violence/intimidation in their role from members of the public
- Over two thirds of councillors are unaware of the support available through employment assistance programme

6. FINDINGS AND CONCLUSIONS

Having spoken to various key witnesses and having received information and evidence from officers the Task and Finish Group concluded the following:

Key Themes:

There were two broad themes which emerged during the Task and Finish Group's work, firstly many councillors are unaware of the support that is available to them through the council. The council has a policy where members can claim expenses for caring duties to allow them to attend public meetings/engagements, however this is not well publicised. In addition, the council operates a 24/7 employee assistance programme which is a free and confidential service that can provide support on a range of medical, financial, legal advice alongside support for mental health and online counselling. Again, this scheme is not well publicised to Members with few councillors aware that is available to them.

Secondly, many councillors have disclosed multiple accounts of intimidation, harassment or violence from members of the public. There have also been some instances within formal council meetings where councillors have felt intimidated and/or been treated in an unprofessional manner by other councillors, or where councillors have displayed poor conduct. These are largely felt to be historical and much improved over the last year.

Whilst councillors receive a lot of training at the start of their term, Members felt that there are gaps in their skills/knowledge and that a programme of learning and development could be available throughout the year.

Detailed Findings

Throughout the Task and Finish group's work, the issue around the behaviour of some Members during full council meetings was explored and discussed with the Mayor. Issues which arose from the discussions and from the councillor survey included:

- Members' overuse of points of order to make alternative points
- Instances where a Member speaking has felt intimidated or disrespected by other Members
- Rude, abusive or derogatory language used
- Some Members feeling too intimidated to speak or bring forward a Motion due to the potential negative reaction they may receive.
- More can be done to ensure that all Members are treated equally and that proper forms

are regularly and consistently used in formal meetings.

- Almost two thirds of councillors have experienced public threats or harassment within the last three years.
- Almost a third of councillors have considered leaving their role as a result of the public threats or harassment they have received.
- It is the responsibility of Members to ensure they respect the authority of the Mayor, follow agreed protocols and procedures or risk the possibility of being removed from the meeting.

The Task and Finish group felt that over recent months, behaviour and conduct had generally improved at council meetings, although there was still room for improvement. The group discussed with the Mayor his views on the training and support that he has received since being appointed, and whether he felt that there was anything else needed, either for him or his successor. The view from the Mayor, was that the training and support is sufficient.

The Task and Finish group heard accounts of where Members have been physically or verbally threatened by the public. In some cases, Members have been worried about their and their family's safety, due to the nature of the incidents

Some Members also experience harassment via social media, email or phone from members of the public. This can be derogatory and abusive in nature and impacts on the confidence and mental health of Members.

Policy and Procedures:

Part of the Task and Finish group's remit was to explore how councillors with caring responsibilities can be supported within their role. This has led to the group developing a Parental Leave policy, which has subsequently been approved by Full Council.

It was also noted that the council already had as part of the Members Allowances Scheme a section on Child and Dependant Carers Allowance, which states "*Councillors may claim reimbursement of actual, reasonable costs incurred in using childminders, babysitters or other sitters for dependants while carrying out approved duties*".

The Task and Finish group noted that whilst the policy is in existence, Member awareness of it was likely to be limited and that it should be widely publicised.

The Group also considered the use of gender defining titles within the council and considered whether these remain appropriate. Whilst the term Councillor or Member is neutral, the

practice of addressing the Mayor as either Mr or Madam Mayor, is outdated. The Task and Finish group recommend that the constitution be changed to refer to the Mayor as Mayor "Surname" in line with how councillors are addressed. In addition, should the constitution include any other gender titles (he/she for example) that these should be removed and replaced with a neutral term.

Training and Development

The Task and Finish group considered the level of training that Members receive and whether it is adequate to meet all of the needs and experiences of carrying out the role. The group acknowledged that new Members do receive significant training at the start of their term but felt that a regular programme of updates/briefings throughout the year could provide as a useful refresher and allow for new training needs to be met. The training should cover practical steps that Members can follow that will help to address the issues they face.

The group felt that more training on dealing with online and physical safety would be beneficial.

7. RECOMMENDATIONS

The Task and Finish Group makes the following recommendations in respect to its terms of reference:

- a. How the council can promote equality and diversity for all councillors including consideration of phasing out the use of gender defining titles

RECOMMENDATION 1 – The constitution should be amended to remove all gender related titles and in addition, the Mayor should be addressed in the same format as councillors e.g., Mayor *surname*.

- b. The adoption of a Parental Leave policy for councillors, to assist and encourage younger people to come forward as councillors

RECOMMENDATION 2 – That the council adopt a Parental Leave policy developed by the Task and Finish group. This was completed as part of Phase One of the groups work and the policy was approved at Full Council on 28 July 2021.

- c. How the council can ensure councillors with children and other caring commitments are supported as appropriate

RECOMMENDATION 3 – Ensure all councillors are aware of the policies around

claiming expenses to meet caring needs to allow them to effectively carry out their role. As part of a wider programme of meeting training and development needs, ensure that the claiming of allowances for caring needs, is regularly publicised.

- d. How political groups, Group Leaders and the Mayor/Chair can help ensure better behaviour in the Council Chamber to create an atmosphere of mutual respect – for example by:
- Giving a reminder to all members of their responsibilities at the start of each meeting
 - Quick intervention if members fail to behave correctly
 - Ensuring a fair approach is applied to all councillors in the overseeing of meetings.

RECOMMENDATION 4- That the council adopt a new model code of conduct for councillors setting out the expectations for behaviour and standards. This was completed as part of Phase One of the groups work and the policy was approved at Full Council on 28 July 2021.

RECOMMENDATION 5 - That Member Services consider whether additional refresher training on Member conduct is required as part of the wider training and development programme.

- e. Consider how to best assist Councillors in relation to online abuse, bullying and harassment, particularly but not exclusively against female Councillors, with a view to report back to the Adults and Communities Scrutiny Committee meeting on 2 March 2021 with appropriate recommendations.

RECOMMENDATION 6 – That the Employee and Assistance programme is renamed to the Employee and Member Assistance programme and a briefing session is held with Members to highlight the support available and how it can be accessed.

RECOMMENDATION 7 – That regular training and briefing be held for councillors on how to effectively handle bullying and harassment, including advice for keeping safe.

- f. Share any learning, training or any other opportunities that may arise from the work of the Task and Finish Group with all Councillors.

8. FINANCIAL IMPLICATIONS

There is a potential cost for additional Member training which may require funding. Members may claim expenses under the Parental Leave Policy.

9. LEGAL IMPLICATIONS

Review and amend changes to the constitution to remove gender defining titles. Amendments to the constitution will need to go to the Constitution and Ethics Committee before being submitted to Full Council for approval.

10. LIST OF BACKGROUND PAPERS AND RESEARCH SOURCES USED DURING THE INVESTIGATION

[Guidance on Local Government Association Model Councillor Code of Conduct Parental Leave Policy for Councils](#)

11. APPENDICES

Appendix 1 - [Members Code of Conduct](#)

Appendix 2 - [Parental Leave Policy](#)

Further information on this review is available from:

Democratic Services Team
Legal and Governance Directorate
Town Hall
Bridge Street
Peterborough
PE1 1HG

Telephone – (01733) 747474
Email – scrutiny@peterborough.gov.uk

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COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 6
8 MARCH 2022	PUBLIC REPORT

Report of:	Task and Finish Group to Examine the Issues with Car Cruising In Peterborough	
Cabinet Member(s) responsible:	Cllr Steve Allen, Cabinet Member for Housing, Culture and Communities	
Contact Officer(s):	Rob Hill, Assistant Director, Community Safety Ian Phillips, Head of Communities and Partnership Integration Clair George, Head of Prevention and Enforcement Service	Tel. 07815 558081

INTERIM REPORT OF THE TASK AND FINISH GROUP TO EXAMINE THE ISSUES WITH CAR CRUISING IN PETERBOROUGH

RECOMMENDATIONS	
FROM: Task and Finish Group	Deadline date: <i>n/a</i>
<p>It is recommended that the Communities Scrutiny Committee consider and comment on the interim report from the Task and Finish Group and endorse the report and recommendations contained within; namely:</p> <ol style="list-style-type: none"> 1. That the council shares this interim report with Cambridgeshire Police with a view to agreeing a memorandum of understanding which supports the Council with the implementation of injunction(s), community protection orders or public space protection orders. 2. That the Chief Executive of Peterborough City Council and a member of the Council's cabinet agree to champion this issue and to engage with both Peterborough MPs and the Police and Crime Commissioner to secure their support in championing this issue. 3. That the Cambridgeshire and Peterborough Police and Crime Commissioner is asked to compile a report on how the police should tackle this issue. 4. That the council fully costs the financial implications of developing an injunction for car meets in Peterborough. 5. That the council fully costs the financial implications of introducing Community Protection Orders. 6. That the council fully costs the financial implications of developing measures to prevent car meets from taking place at Pleasure Fair Meadow car park, as part of the Woodston PSPO. 7. That the Highways Team produces detailed plans, with a clear indication of costs, of how it proposes to alter the layout of Stapledon Road to ensure it is no longer suitable for antisocial driving. 8. That the Task and Finish Group continues its work by exploring sources of funding that are available to reduce the funding burden on city finances. 9. That the Task and Finish Group makes a further attempt to engage the car cruise community. 10. That the council's Planning Department should actively consider whether future planning applications should consider measures that will prevent antisocial driving. 	

1. ORIGIN OF REPORT

- 1.1 The report is from the Task and Finish group established by the Communities Scrutiny Committee to explore issues connected with car meets in Peterborough.

2. PURPOSE AND REASON FOR REPORT

2.1 The report is to brief the Communities Scrutiny Committee on the work of the Task and Finish group to date.

2.2 This report is for the Communities committee to consider under its Terms of Reference No. 2.1, Functions determined by the Council:

2. Neighbourhood and Community Support (including cohesion and community safety)

2.3 This report links into the Corporate Priority: Keep our communities safe, cohesive, and healthy

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	n/a
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4. BACKGROUND AND KEY ISSUES

4.1 In November 2020, the former Adults and Communities Scrutiny Committee (now the Communities Scrutiny Committee) established a cross party Task and Finish group, the Terms of Reference of which are as follows:

Purpose

To make recommendations to the Committee to inform the development of initiatives that prevent, or mitigate the impacts of:

- Unauthorised car meets in Peterborough.
- Anti-social use of any motorised vehicle to the detriment of our residents.

Scope

Using a combination of reviewing good practice and learning from elsewhere, discussions with expert witnesses, research, analysis of data, and interviews with councillors, develop proposals that set out:

- i. all available powers that can prevent unauthorised, anti-social, dangerous car meets from taking place or continuing,
- ii. what other legislative powers may be obtained to help address this issue,
- iii. proposals for working with organisers to facilitate, where possible, safe events for static car meets that are lawful and non-disruptive to our residents,
- iv. advice and support to private landowners in the defence and protection of their property.

4.2 Car cruising and anti-social driving on public and private roads and car parks is not a new issue and has been happening within Peterborough for decades. Over recent years, the numbers of people taking part, either as active participants or as spectators, has been steadily growing, causing an increased nuisance for residents impacting their quality of life.

4.3 This nuisance is not limited to occasional screeching of tyres or sounding of horns. It is a chronic noise nuisance that can last from 9pm until 3am on any day of the week, but particularly at weekends.

4.4 It is crucial to make a distinction between car cruises and other anti-social use of vehicles. Car cruises are generally unauthorised events that anyone may attend to meet other car enthusiasts. These events are often organised in public or private places (typically car parks) without permission. Those who attend do so principally to socialise with other enthusiasts and to look at their cars. These events are generally described as 'static,' which means there is no driving. However, the unauthorised events are not subject to health and safety risk assessments, no one is generally 'in charge' of ensuring the event is safe and no facilities such as toilet or rubbish collection are provided. Although car cruises can generate a lot of noise, this is usually when cars join or leave the event, or when loud music is played.

- 4.5 Contrast this with anti-social use of vehicles. Unfortunately, after attending unauthorised car cruises at one location in the city, it has become commonplace for a number of drivers to relocate to a different part of the city, where they undertake street racing and various forms of stunt driving. Not only does this activity present an immediately threat to the lives of other road users and any pedestrians or bystanders, the noise, and the strong smell of burning rubber that is generated when cars are 'drifted' can carry for over a kilometre and can cause great distress to any residents living nearby. This distress can range from chronic lack of sleep and stress due to the noise to frustration at being unable to open any windows due to the smell of burning rubber.
- 4.6 Councils across the country have attempted to deal with these issues with varying degrees of success. On occasion, a serious incident has acted as a catalyst for agencies to address the problems. Some councils have used physical measures at frequently used locations, whilst others have turned to enforcement action to prevent car meets from taking place, for example, with the use of injunctions or Public Space Protection Orders (PSPOs).
- 4.7 Injunctions may only be granted through the courts (subject to evidence and proof that clearly demonstrates the need for action). It can be very expensive to pull together the necessary casework. One local authority estimated that the legal fees alone amounted around a £100k, although this did cover several other district councils. It should be noted that so-call 'blanket injunctions' that prevent 'persons unknown' from gathering, have recently been challenged through the High Court.
- 4.8 There are three main hot spot areas for unauthorised car meets and 'drifting':
- Orton Southgate Industrial Estate
 - Pleasure Fair Meadow Car Park
 - Vivacity Car Park, Hampton

Other areas include Royce Road, Greyhound Stadium and Werrington Brotherhood Retail Park.

4.9 **Findings and Conclusions**

- a) While car cruises need not necessarily lead to antisocial behaviour, the organisers of these events appear not to take any responsibility for ensuring the events are safe. While it is acknowledged that they do discourage participants from behaving antisocially, they are unable or unwilling to control this. Car meets often lead to auxiliary events which cause the most disruption for residents and businesses.
- b) The negative impact of this antisocial behaviour on residents cannot be underestimated. The annoyance is not limited to the isolated screech of a tyre or beep of a horn. It is now common for the noise and the smell to continue from 9pm to 3am Friday to Sunday, and on some weekday nights too. Residents report that the noise is chronic and relentless, pausing only when the drivers need to change their shredded tyres. Residents report an inability to sleep, to concentrate on tasks, to carry on conversations and to hear the television or radio over the noise of screeching tyres. In the Summer months, the noise also prevents residents from enjoying their gardens in the evening. The combination of smell and noise mean residents cannot open their windows to ventilate their homes.
- c) Residents also expressed concern for bystanders who watch the anti-social driving, as well as those law-abiding motorists who may be using the public highway at the same time. Residents are aware that there have been several serious accidents at Stapledon Road, for example, and expressed distress and concern about this.
- d) Residents report difficulty getting through to the police on 101 to report incidents. The introduction of Cambs Police's live web chat facility has been very helpful, as it means residents no longer have to wait for the phone to be answered (call centre operatives tend to answer requests to chat within moments). However, residents report that police operators rarely understand the problem and often tell residents that they cannot send units to the scene

as they are dealing with other emergencies. Some residents say they have given up reporting incidents to the police, as they do not believe anything will be done.

- e) Cambs Police say they do not have the resources to answer all calls for service that relate to dangerous driving. This is despite the police having a range of powers to enable them to deal with the activity if they choose to do so.
- f) Business owners are also impacted with damage to their property, accumulations of rubbish and skips being used as toilets. Stapledon Road is particularly affected, and there appears to be a view held by the police that this is a private road which cannot be enforced. However, whilst the car parks are private property, the road is public.
- g) Both public and private land is being used for car cruises and for antisocial driving. Whilst the Council may be able to implement highway adaptations to deter antisocial driving, it should be noted that it cannot prevent access to private car parks or other land.
- h) Several business owners suggested that CCTV would be effective, as the cars that are driven antisocially often have false number plates and are not legally road worthy. One spoke of a car driving on its wheel rims, which is a motoring offence. Some business owners have invited the police to review their CCTV footage, but to date the police have not done so.
- i) Where intelligence of a forthcoming car cruise or other meet is available, the police have the option to place a dispersal order at the location. However, enforcing the dispersal order is subject to sufficient police resources being available, depending on other local priorities and calls for service. While dispersal orders are generally agreed to have been effective in the past, current Cambs Police policy does not encourage their use.

5. CONSULTATION

- 5.1 Consultation has taken place with residents, businesses, local authorities, and the police. Car cruise groups have been invited to take part in the review but have declined.

6. ANTICIPATED OUTCOMES OR IMPACT

- 6.1 This interim report contains recommendations that require further work to be undertaken, along with a further consultation with Cambridgeshire Constabulary. It is hoped that as these actions are worked through it will impact on the number of car cruise/anti-social driving reports in Peterborough.

7. REASON FOR THE RECOMMENDATION

- 7.1 Improves service provisions and responds to the impact these events are having on communities' quality of life.

8. ALTERNATIVE OPTIONS CONSIDERED

- 8.1 Do nothing and rely on other agencies to deal with the issues of anti-social driving. This is not an option due to the impact this is having on residents and the need for a multi-agency approach.

9. IMPLICATIONS

Financial Implications

- 9.1 The recommendation of the final report will have financial implications, at this interim stage the financial implications have yet to be fully costed.

Legal Implications

- 9.2 Although the current recommendations in the report do not have any direct legal implications, the exploring of an injunctions and a public space protection order to cover Pleasure Fair will be undertaken in full consultation with our legal department.

Equalities Implications

- 9.3 N/A

Rural Implications

- 9.4 N/A

Carbon Impact Assessment

- 9.5 The report contains no proposals for changes to service delivery and therefore there is no decision to take which may impact carbon emissions of the council or the city.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 10.1 N/A

11. APPENDICES

- 11.1 Appendix 1 - The interim report of the Task and Finish Group to Examine the Issues with car Cruising in Peterborough

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**COMMUNITIES SCRUTINY COMMITTEE
TASK AND FINISH GROUP**

**TO EXAMINE ISSUES WITH CAR
CRUISING IN PETERBOROUGH**

**REPORT PRESENTED TO THE COMMUNITIES SCRUTINY
COMMITTEE – 8 MARCH 2022**

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1. INTRODUCTION

At the Full Council meeting of 21 October 2020, a motion presented by Cllr Coles was agreed requesting the formation of a Task and Finish Group to examine issues relating to car cruises in Peterborough.

The proposal to set up the Task and Finish Group was presented to the Adults and Communities Scrutiny Committee on 17 November 2020. The proposal was accepted, and the terms of reference agreed. Possible nominations to the Task and Finish Group were sought at the meeting to be confirmed following the meeting through the Group Secretaries.

The cross-party Task and Finish Group comprised of the following members:



Cllr Julie Howell – Chair
Green Party



Cllr Christian Hogg
Liberal Democrat



Cllr Samantha Hemraj
Labour



Cllr Oliver Sainsbury
Member of Group from May 2021
Conservative



Cllr Andy Coles
Member of Group from December 2020 to May 2021
Conservative

The Task and Finish Group would also like to thank Inspector Karl Secker – Cambridgeshire Constabulary and Sergeant Rob Reay – Cambridgeshire Constabulary for their input into this review.

Officers supporting the Task and Finish Group were:

- Rob Hill, Assistant Director, Community Safety
- Clair George – Head of Prevention and Enforcement Service
- Ian Phillips - Head of Communities and Partnerships Integration
- Adrian Chapman - Service Director, Communities and Partnerships.
- Paulina Ford, Senior Democratic Services Officer
- David Beauchamp, Democratic Services Officer

The Task and Finish Group wishes to thank all of the officers who have provided guidance and assistance in producing this report and for their hard work and support.

2. SUMMARY OF INTERIM RECOMMENDATIONS

1. That the Council shares this interim report with Cambridgeshire Police with a view to agreeing a memorandum of understanding guaranteeing support for the Council with the implementation of injunction(s), community protection orders or public space protection orders.
2. That the Chief Executive of Peterborough City Council and a member of the Council's cabinet agree to champion this issue and to engage with both Peterborough MPs and the Police and Crime Commissioner to secure their support in championing this issue.
3. That the Cambridgeshire and Peterborough Police and Crime Commissioner is asked to compile a report on how the police should tackle this issue.
4. That the council fully costs the financial implications of developing an injunction for car meets in Peterborough.
5. That the council fully costs the financial implications of introducing Community Protection Orders.
6. That the council fully costs the financial implications of developing measures to prevent car meets from taking place at Pleasure Fair Meadow car park, as part of the Woodston PSPO.
7. That the Highways Team produces detailed plans, with a clear indication of costs, of how it proposes to alter the layout of Stapledon Road to ensure it is no longer suitable for antisocial driving.
8. That the Task and Finish Group continues its work by exploring sources of funding that are available to reduce the funding burden on city finances.
9. That the Task and Finish Group makes a further attempt to engage the car cruise community.
10. That the council's planning department should actively consider whether future planning applications should consider measures that will prevent antisocial driving.

3. TERMS OF REFERENCE

Purpose

To make recommendations to the Committee to inform the development of initiatives that prevent, or mitigate the impacts of:

- Unauthorised car meets in Peterborough.
- Anti-social use of any motorised vehicle to the detriment of our residents.

Scope

Using a combination of reviewing good practice and learning from elsewhere, discussions with expert witnesses, research, analysis of data, and interviews with councillors, develop proposals that set out:

- i. all available powers that are able to prevent unauthorised, anti-social, dangerous car meets from taking place or continuing,
- ii. what other legislative powers may be obtained to help address this issue,
- iii. proposals for working with organisers to facilitate, where possible, safe events for static car meets that are lawful and non-disruptive to our residents,
- iv. advice and support to private landowners in the defence and protection of their property.

Reporting

The Scrutiny Task and Finish group will report to the Communities Scrutiny Committee.

Terms of Reference approved by the Adults and Communities Scrutiny Committee (now the Communities Scrutiny Committee) on 17 November 2020.

4. PROCESS AND METHODOLOGY USED FOR THE INVESTIGATION

4.1 Methodology

- Desktop research
 - Contact with other Local Authorities
 - Internet research
- Interviewing Key Witnesses / Stakeholders
- Local knowledge / information obtained by the Task and Finish Group members

4.2 Process

The timetable of the events leading to the production of this report are set out below:

Meeting Date	Items Discussed / Guests Attending
22 December 2020	First meeting to scope the review, discuss if any co-opted members were required and appoint a Chair for the group.
16 February 2021	Meeting with officers to discuss current legislation and local powers, current car cruising hotspots and events. Identification of key stakeholders and any key witnesses.
11 March 2021	Presentation of evidence requested at the previous meeting, discussions with police on their powers and current issues around car cruise events, and whether a car cruising injunction could be put in place. Discussions on how to engage with organisers of car cruising events and feedback from local residents affected by them.
20 January 2022	Part 1. Evidence Gathering Session with local residents. Part 2. Formulating conclusions and recommendations.
14 February 2022	Discuss conclusions and recommendations and review draft interim report.

4.3 Key Witnesses / Expert Advisers interviewed

- Inspector Karl Secker – Cambridgeshire Constabulary
- Sergeant Rob Reay – Cambridgeshire Constabulary
- Five residents

The Task and Finish Group would like to thank everybody who assisted them during the investigation for their support and openness. This assistance was appreciated.

5. BACKGROUND

Car cruising and anti-social driving on public and private roads and car parks is not a new issue and has been happening within Peterborough for decades. Over recent years, the numbers of people taking part, either as active participants or as spectators, has been steadily growing, causing an increased nuisance for residents impacting their quality of life.

This nuisance is not limited to occasional screeching of tyres or sounding of horns. It is a chronic noise nuisance, that can last from 9pm until 3am on any day of the week, but particularly at weekends.

It is crucial to make a distinction between car cruises and other anti-social use of vehicles. Car cruises are generally unauthorised events that anyone may attend to meet other car enthusiasts. These events are often organised in public or private places (typically car parks) without permission. Those who attend do so principally to socialise with other enthusiasts and to look at their cars. These events are generally described as 'static', which means there is no driving. Drivers are expected to park and turn their engines off. However, the events are not subject to health and safety risk assessments, no one is generally 'in charge' of ensuring the event is safe, no toilet facilities are provided, and litter is often left behind. Although car cruises can generate a lot of noise, this is usually when cars join or leave the event, or when loud music is played.

Contrast this with anti-social use of vehicles. Unfortunately, after attending unauthorised car cruises at one location in the city, it has become commonplace for a number of drivers to relocate to a different part of the city, where they undertake street racing and various forms of stunt driving. Not only does this activity present an immediate threat to the lives of other road users and any pedestrians or bystanders, the noise and the strong smell of burning rubber that is generated when cars are 'drifted' can carry for over a kilometre and can cause great distress to any residents living nearby. This distress can range from chronic lack of sleep and stress due to the noise to frustration at being unable to open any windows due to the stench of burning rubber.

Further to this, where antisocial driving has taken place, it has become increasingly common for damage to nearby buildings to occur, which means the activity has an impact even when it takes place adjacent to buildings that are unoccupied (such as in the late evenings).

The issue is not unique to Peterborough, with many parts of the country also experiencing significant problems. Events tend to be publicised via social media with named venues and dates. Occasionally, participants are encouraged to meet in a particular location, when they

will then be given further instructions on where the meet is being held. Mobile phones and applications such as WhatsApp are sometimes used in an attempt to keep the location of the meet a secret until the last moment.

Councils across the country have attempted to deal with these issues with varying degrees of success. On occasion, a serious incident has acted as a catalyst for agencies to address the problems. Some councils have used physical measures at frequently used locations, whilst others have turned to enforcement action to prevent car meets from taking place, for example, with the use of injunctions or Public Space Protection Orders (PSPOs).

Injunctions may only be granted through the courts (subject to evidence and proof that clearly demonstrates the need for action). It can be very expensive to pull together the necessary casework. One local authority estimated that the legal fees alone amounted around a £100k, although this did cover several other district councils. It should be noted that so-call 'blanket injunctions' that prevent 'persons unknown' from gathering, have recently been challenged through the High Court.

Data supplied by Cambs Police indicates that there are currently two 'hotspot' locations for car cruises and one hotspot location for antisocial driving in Peterborough. This data is based on 'calls for service' from members of the public and local councillors:

- **Orton Southgate Industrial Estate** (Stapledon Road, Holkham Road, Newcombe Way) - Orton Waterville ward
 - 1/1/2019-31/12/2020 - 65 calls
- **Pleasure Fair Meadow Car Park** – Fletton and Stanground Ward/Fletton and Woodston ward
 - 1/1/2019-31/12/2020 – 21 calls
- **Vivacity Car Park, Hampton** - Hamton Vale ward
 - 1/1//2019-21/12/2019 - 43 calls

Calls for service were also received for Royce Road, Greyhound Stadium and parts of Werrington. There were also complaints about Brotherhood Retail Park where people experienced antisocial behaviour due to weekly car cruises and antisocial driving. However, since ANPR (automatic number plate recognition) cameras were installed allowing minimum time after 8pm, the police report no calls for service.

The Council's Prevention and Enforcement Service also receives complaints direct from the public. Between 1/1/2021-10/2/22 there were 28 reports about antisocial behaviour connected with car cruises and antisocial driving as follows:

- Pleasure Fair Meadow = 13
- Stapledon Rd/Orton = 8
- Vivacity Fitness/Krispy Kreme in Hampton = 3
- Shrewsbury Ave/Oundle Rd = 2
- Werrington car park/skate park = 2

6. FINDINGS AND CONCLUSIONS

The Task and Finish Group gathered evidence from a range of stakeholders: Cambs Police, residents, business owners and ward councillors. The group also reached out to the organisers of the car cruises. Regrettably, however, they declined to communicate with the Council.

As a consequence of these evidence-gathering sessions, the following conclusions were reached:

- While car cruises need not necessarily lead to antisocial behaviour, the organisers of these events appear not to wish to assume full responsibility for ensuring the events are safe or orderly. While we acknowledge that they do discourage participants from behaving antisocially, their refusal to organise professional, permitted events (with all the necessary paperwork and risk assessments, etc. that legitimate events require) means they are unable to control how participants behave.
- Once a car cruise ends for the evening, it is common for a substantial number of drivers to drive to another location where they participate in driving that is antisocial and dangerous. It is these 'auxiliary' events that generate most of the complaints from residents. These are also the events where accidents are more likely to occur. While one could say that this is not the fault of those organising the car cruises, it is clear to the Task and Finish Group that cruise events tend to be followed by such 'after parties' although there have been many instances of antisocial driving at the locations mentioned that have not been preceded by a car cruise.
- The negative impact of this antisocial behaviour on residents cannot be understated. The annoyance, distress, and frustration that residents report is not the result of an isolated screech of a tyre or beep of a horn. It is now common for the noise and the smell to start from around 9pm and finish at around 3am on Friday, Saturday and Sunday nights, and on some weekday nights too (particularly since the start of the pandemic when the roads became quieter). The noise is chronic and relentless, pausing only when the drivers need to change their shredded tyres. Residents report an inability to sleep, to concentrate on tasks, to carry on conversations or to hear the

television or radio over the noise of screeching tyres. In the Summer months, the noise also prevents residents from enjoying their gardens in the evening. The combination of smell and noise mean residents cannot open their windows to ventilate their homes.

- Residents also express concern for bystanders who watch the antisocial driving, as well as those law-abiding motorists who may be using the public highway at the same time as the antisocial drivers. Residents are aware that there have been several serious accidents at Stapledon Road, and express distress and concern about this. While residents are terribly angry with the drivers, they do not wish anyone to be hurt.
- Residents report difficulty getting through to the police on 101 to report incidents. The introduction of Cambs Police's live web chat facility has been very helpful, as it means residents no longer have to wait for the phone to be answered (call centre operatives tend to answer requests to chat within moments). However, residents report that police operators rarely understand the problem and often tell residents that they cannot send units to the scene as they are dealing with other emergencies. Some residents say they have given up reporting incidents to the police, as they do not believe anything will be done.
- While the live chat on the Cambs Police website is useful, this has recently been moved without warning and some residents have had difficulty finding it. It would be helpful if Cambs Police would publicise the new location of the live web chat facility.
- Cambs Police say they do not have the resources to answer all calls for service that relate to dangerous driving. This is despite the police having a range of powers to enable them to deal with the activity if they choose to do so.
- Business owners feel that this it is a problem that must be addressed. Even those not directly affected by the noise and smell (as they are not in their building at night when the activity takes place), complained of excessive litter that they must clear away at their own expense on Monday mornings.
- Some business owners complained of damage to their property. One business owner describes coming to work every Monday to find windows to their premises have been broken by the antisocial activity over the weekend (small stones thrown up by the cars as they skid outside the premises). All mentioned the amount of debris and litter on the street after every weekend meet, as well as structural damage.
- Business owners reported receiving a letter from the landowner telling them that the council would be installing traffic calming measures to prevent antisocial driving. Frustration that this has yet to happen was expressed.
- Several business owners were critical of the police, saying that on the occasions when the police do attend, they sit in their cars and do nothing, chat to the drivers, etc.

- Several business owners complained that those gathered at the car meets use their business's skips as toilets. Several lamented what a lovely place this once was to work, but is now unpleasant, due to the litter and debris associated with the antisocial driving.
- All the business owners that were spoken to said they are happy with the suggestion of traffic calming measures as a preferred option.
- Several business owners mentioned that the police had told them that they could do nothing as Stapledon Road is a private road. This, however, is not correct. The car park in the middle of the road is private, but the road itself, where the driving takes place, is a public highway.
- Several business owners mentioned that they have sympathy with young people who have nothing to do of an evening and expressed a wish that a facility might be provided where they could undertake this activity more safely.
- Several business owners suggested that CCTV would be effective, as the cars that are driven antisocially often have false number plates and are not legally road worthy. One spoke of a car driving on its wheel rims, which is a motoring offence. Some business owners have invited the police to review their CCTV footage, but to date the police have not done so.

Key Themes:

There are two key themes that have been identified namely, a) law enforcement to punish those drivers breaking the law and b) restricting access to hot spot areas where car meets/anti-social driving takes place.

The Task and Finish group notes that:

- Both public and private land is being used for car cruises and for antisocial driving. While the Council may be able to implement highway adaptations to deter antisocial driving, it should be noted that it cannot prevent access to private car parks or other land.
- While the group believes that no single organisation can be responsible for dealing with the impact of car cruises and anti-social driving, support from Cambridgeshire Police is essential.
- Regrettably, there is no identified land which the council owns where car cruises can take place at night which would not disturb residents.
- The defence of car parks and other spaces can be effective, but the following factors must be considered: a) cost b) legitimate access and c) displacement of the activity to

another location.

Enforcement

Police Enforcement Powers

In the past, the police have occasionally used the Anti-Social Behaviour, Crime and Policing Act 2014 to issue 'dispersal orders' when they have been made aware of planned and spontaneous car meets. The issuing of dispersal orders depends upon the ability of the police to enforce the order and the likely impact on the community of the order being enforced.

Where the police know of a planned event, Neighbourhood Police Officers will attempt to identify the organiser and engage with them ahead of the event. This is an attempt to build a picture of what is planned and so the police can make an informed decision on whether measures will be implemented to prevent the event's occurrence.

Should the police be notified of a spontaneous event, they may attend depending on the risk assessment of both the event, and the other calls requiring attendance at that time. Attendance will involve officers engaging with the organiser and attendees and dealing with any offences that are immediately apparent, if proportionate and necessary.

The police encourage the public to report antisocial driving but asks them to be mindful that they may not attend immediately or at all due to the demands placed on the police service by higher-risk calls. However, the police say that every call and report will add strength to the longer-term work that is ongoing across the constabulary, and therefore they encourage reporting of such events as and when they happen.

Injunctions – against person unnamed

Legislation states that under Section 1 of the Anti-Social Behaviour, Crime and Policing Act 2014 injunctions cannot be used against persons unnamed. Therefore, councils must resort to using injunctions under the Section 222 of the Local Government Act 1972. This means a local authority must be the lead agency on an taking an injunction, rather than the police.

Several authorities around the country have used LGA Section 222 injunctions to prevent the anti-social behaviour associated with car meets. Most of these injunctions have been successful in tackling the issues to date. However, a recent legal challenge to the use of 'person unnamed' injunctions was recently upheld by the High Court. This was in turn challenged by several local authorities and, consequently, the Court of Appeal ruled that the

High Court was wrong in its decision. The decision to permit use of 'person unnamed' injunctions could yet be further challenged at the Supreme Court. The council is awaiting clarification on the current legal position.

Any injunction must be evidence-led, with a detailed evidence pack developed to support the injunction, including calls for service, number of events, and the impact of events on individuals, local businesses and the wider community.

Estimated costs for a LGA Section 222 injunction vary depending on the area covered and number of authorities involved. The cost to Peterborough could be as much as £100k in legal costs and costs associated with evidence-gathering.

Conditions included in several local authorities' injunctions have included

- Prohibiting participating in a 'car cruise event'
- Prohibiting the promotion, organisation and publicising of a car cruise event.

Conditions attached to a LGA Section 222 injunction could include power of arrest, penalties or the seizure of assets.

Other local authorities suggest that the timescale for implementation of a LGA Section 222 injunction is around one year. This is how long it takes to obtain the initial injunction, which is then subject to review every couple of years. Other local authorities also state that the success of such injunctions is down to a multi-agency approach to enforcement, with regular meetings taking place between partner organisations, and a firm commitment to undertake weekend actions.

Pros - area wide, consistent message, provides a clear basis to tackle the problems

Cons - expensive, commitment required from all agencies to enforce actively and routinely

Public Space Protection Orders

Under the Anti-Social Behaviour, Crime Policing Act 2014, Local Authorities can use Public Space Protection Orders (PSPOs) to impose restrictions and requirements deemed appropriate to stop individuals committing anti-social behaviour in public open spaces.

Peterborough currently has three PSPOs in place, which cover the city centre, Millfield and Woodston. Authorised officers from Peterborough City Council, police constables and Police

Community Support Officers (PCSOs) can all enforce PSPOs.

The penalty for breaches of a PSPO is a Fixed Penalty Notice (FPN) of £100 (those who do not pay the FPN will be prosecuted). Individuals who persistently breach a PSPO could be issued with a Community Protection Notice, Community Behaviour Order or a civil injunction.

Several local authorities are using PSPOs to tackle the issue of car cruising. Some PSPOs are district-wide while other focus on a particular location. Local authorities can attach various conditions to a PSPO. E.g.:

- Prohibit participation in car cruise events anywhere in the geographical area.
- Prohibit the promotion or organisation via email, the internet, social media, etc. or any publication or broadcast car cruise event within a defined geographical area.
- Prohibit attendance of any meeting of two or more vehicles in a public space, as a vehicle owner, driver, passenger or spectator
- Prohibit engagement in any activity that a reasonable person would consider to be car cruising.

PSPOs can be enforced at the time of the offence or afterwards (if evidence is collected by an authorised officer or if the offence is captured on CCTV). Although district wide PSPOs can be granted, these are still dependent on police officers attending the location at the time of the offence to gather evidence if no CCTV cameras covering the location.

It is recognised that PSPOs covering an individual location can result in movement of the problem to another location. For example, if a PSPO was introduced in Pleasure Fair Meadow car park it is possible the car meet could be displaced to another city centre car park.

As with an injunction, a PSPO must be evidence-led, and legal challenges could be made. The cost of implementing a PSPO is significantly less than an injunction as the local authority makes the order and the only costs involved are officer time and signage. PSPOs take approximately six months to implement, and a six-week education phase is required before enforcement commences.

Local authorities which have seen a reduction in vehicle nuisance through the implementation of a PSPO, have stated that a multi-agency approach is required with a firm commitment from all agencies including the police to enforce. This could include collecting evidence at the time of the offence, or the police providing the council with vehicle details if an offence is captured

on CCTV. Some authorities have wider agreements in terms of issuing Community Protection Notices (see below) for consistent breaches for those organising events. They also commit resources to dedicated weekends of enforcement.

Some local authorities publish the number of FPNs they have issued on social media, including on car club pages.

Pros – PSPOs can be inexpensive

Cons - PSPOs require multiagency commitment for active enforcement and can lead to displacement of the problem.

Community Protection Notices (CPN)

Community Protection Notices (CPNs) can be issued by councils or the police to any person aged 16 or over, or a business or organisation, found to be committing antisocial behaviour which is impacting negatively on the quality of life of people living in the local community.

Initially, a written warning must be issued, informing the perpetrator of a problem with their behaving behaviour. A request that the behaviour stops is accompanied by an explanation of what will happen if the behaviour continues. If the behaviour continues, a CPN can be issued, which will require them to either stop it, or to take reasonable steps to avoid it.

A breach of a CPN is a criminal offence. The use of a CPN in relation to car cruises would be to target those responsible for organising events or repeat perpetrators of vehicle nuisance.

Pros - Inexpensive, targets individuals rather than blanket coverage

Cons - Enforcement required, cost associated with the gathering of evidence and issuing of the CPN.

Physical Measures – restricting access to hot spot areas

Adaptations

The Task and Finish group identified various hot spot locations where anti-social driving often takes place. This is usually late at night and causes disruption for residents due to the excessive noise caused by cars driving aggressively and performing stunts, often at speed. The group assessed the benefits of road adaptations which would make the area less desirable for anti-social driving. Subject to funding, schemes could be developed as part of other programmes of works.

It was noted by the group that certain hot spot locations are owned by private companies and managed by an agent who would be responsible for the introduction of any physical measures. Where a hot spot location is a mix of public highway and private land, preventative measures should be installed simultaneously to have maximum impact.

Pros – Physical measures prevent events from taking place in a certain area

Cons - Costs, can lead to displacement

Dedicated areas for car cruising events

The group discussed the possibility of dedicating a piece of land for the use of car cruise events away from a residential area. Initial discussions suggest this is not a possibility due to lack of land and other issues such as insurance and liability.

7. INTERIM RECOMMENDATIONS

The Task and Finish Group makes the following recommendations:

1. That the Council shares this interim report with Cambridgeshire Police with a view to agreeing a memorandum of understanding guaranteeing support for the Council with the implementation of injunction(s), community protection orders or public space protection orders.
2. That the Chief Executive of Peterborough City Council and a member of the Council's cabinet agree to champion this issue and to engage with both Peterborough MPs and the Police and Crime Commissioner to secure their support in championing this issue.
3. That the Cambridgeshire and Peterborough Police and Crime Commissioner is asked to compile a report on how the police should tackle this issue.
4. That the council fully costs the financial implications of developing an injunction for car meets in Peterborough.
5. That the council fully costs the financial implications of introducing Community Protection Orders.
6. That the council fully costs the financial implications of developing measures to prevent car meets from taking place at Pleasure Fair Meadow car park, as part of the Woodston PSPO.
7. That the Highways Team produces detailed plans, with a clear indication of costs, of how it proposes to alter the layout of Stapledon Road to ensure it is no longer suitable for antisocial driving.
8. That the Task and Finish Group continues its work by exploring sources of funding that

are available to reduce the funding burden on city finances.

9. That the Task and Finish Group makes a further attempt to engage the car cruise community.
10. That the council's planning department should actively consider whether future planning applications should consider measures that will prevent antisocial driving.

8. FINANCIAL IMPLICATIONS

The recommendations of the final report will have financial implications. At this interim stage, the financial implications have yet to be fully costed.

9. LEGAL IMPLICATIONS

Although the current recommendations in the report do not have any direct legal implications, the exploring an injunction and a public space protection order to cover Pleasure Fair will be undertaken in full consultation with our legal department.

10. LIST OF BACKGROUND PAPERS AND RESEARCH SOURCES USED DURING THE INVESTIGATION

None

11. APPENDICES

None

Further information on this review is available from:

Democratic Services Team
Governance Directorate
Town Hall
Bridge Street
Peterborough
PE1 1HG

Telephone – (01733) 747474
Email – scrutiny@peterborough.gov.uk

COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 7
8 MARCH 2022	PUBLIC REPORT

Report of:	Adrian Chapman, Director Place and Economy	
Cabinet Member(s) responsible:	Cllr Steve Allen, Cabinet Member for Housing, Culture and Communities	
Contact Officer(s):	Sean Evans, Head of Service – Housing Needs	07920 160007

HOMELESSNESS AND ROUGH SLEEPING: END OF YEAR UPDATE & THE IMPACT OF COVID-19

RECOMMENDATIONS	
FROM: Sean Evans , Head of Service – Housing Needs	Deadline date: N/A
It is recommended that Communities Scrutiny Committee note and comment on the report.	

1. ORIGIN OF REPORT

1.1 This report was requested by the Communities Scrutiny Committee.

2. PURPOSE AND REASON FOR REPORT

2.1 This report is to update the Committee on the work of the Housing Needs Service over the last year and how Covid had impacted demand and service delivery.

2.2 This report is for Communities Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 – Overview & Scrutiny functions, paragraph No 2 Functions determine by the Council:

1. Housing need (including homelessness, housing options and selective licensing);

2.3 This report links into the Corporate Priority: Keep all our communities safe, cohesive and healthy:

Providing affordable, warm, safe and secure housing is the cornerstone of a strong society, and the Common Housing Allocations Policy is one of the vehicles available to the council and its social landlord partners to achieve this.

Whilst this work cuts across the entire Sustainable Community Strategy, it most closely aligns with the priority to achieve strong and supportive communities.

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND AND KEY ISSUES**

4.1 **Service Delivery**

The Housing Needs team have continued to operate an amended service delivery during the pandemic, which has meant officers working from home where their role allows and contact with customers has generally been over the telephone. We have opened up a number of alternative communication channels which have allowed customers instant access to services. The Housing Jigsaw system has been developed to allow online applications for the Housing Register and Choice Based Lettings and Homelessness Presentations.

The Rough Sleeper Outreach service and the Temporary Accommodation Management team have continued working out in the city. The Outreach service have been conducting outreach at least 3 times a week throughout the pandemic, when not on outreach they have generally been basing themselves with our partner organisations such as the Light Project Peterborough at the Garden House. The Temporary Accommodation management team have continued to visit households where they're able to ensure clients are supported and properties are maintained.

Demand for Services

Homelessness

The number of clients contacting us for homelessness assistance has remained at a steady level during 2021, but as more positive measures were introduced by Government to bring the pandemic and restrictions to an end, we have started to see an uptick in demand as we've moved into 2022.

End of the restrictions on evictions

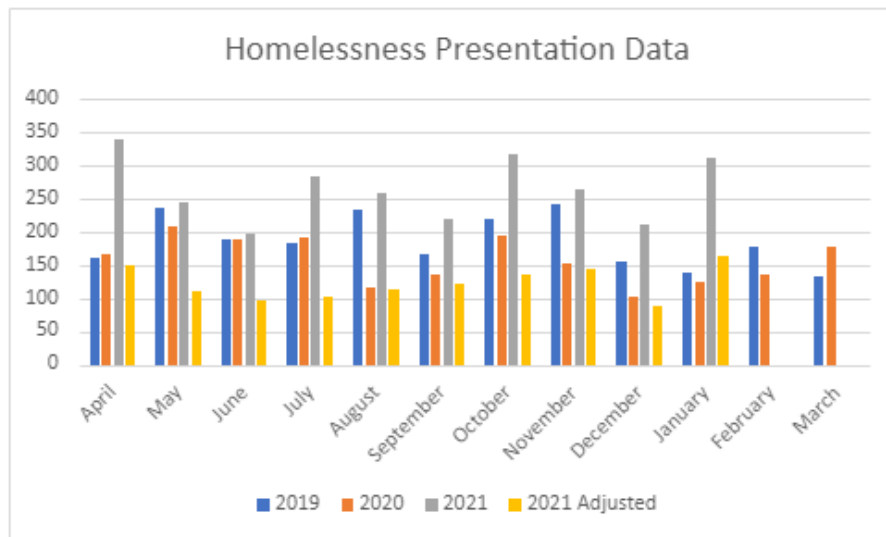
During the pandemic there were restrictions on how landlords could seek and obtain possession of their properties. While measures were still in place for landlords to still obtain possession in the most severe cases of breach of tenancy, the number of evictions was very small and has meant that for many landlords eviction action has been pent up in the system until the restrictions were lifted.

Restrictions on evictions were lifted and the processes returned to normal at the end of August 2021.

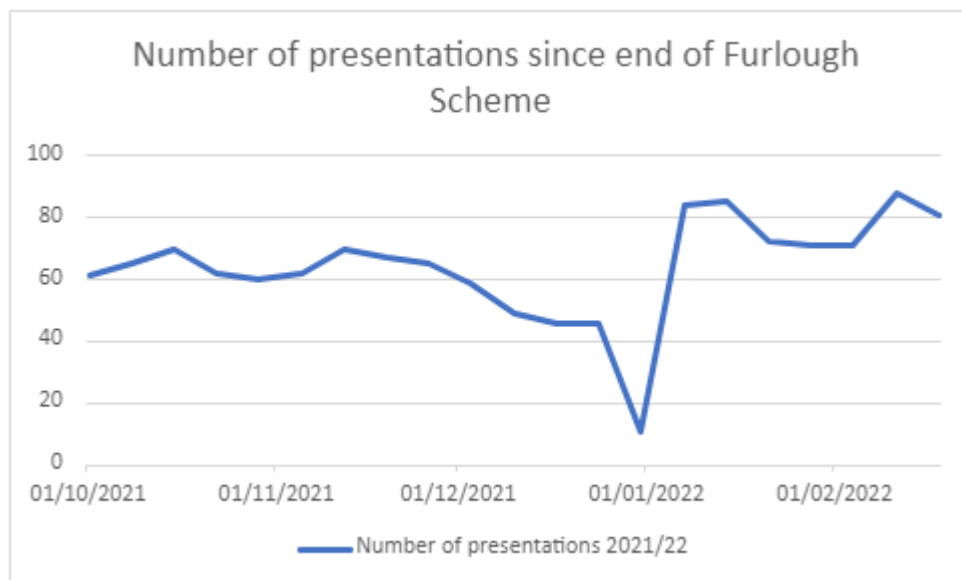
End of the Furlough Scheme

The furlough scheme introduced during the pandemic provided valuable support to households who were unable to work during the time and allowed them to continue to maintain their housing costs during that time. As the Furlough Scheme came to an end in October 2021 there was a real risk that many of those employees on Furlough would not have jobs to return to and would be made redundant. While this would not provide an immediate increase on demand for housing, for those made redundant it's likely that they would start to experience issues with meeting their housing costs with a few months if they were unable to find alternative accommodation.

The table below shows the number of households approaching the Council for assistance as they believed that they were homeless or threatened with homelessness. The online customer portal for homelessness applications was open in April 2021. The 2021 adjusted figures shows the number of presentations which resulted in a homelessness duty being owed.



As we had predicted we expected to see the lifting of restrictions start impacting on demand in this year. The chart below shows how the number of presentations to the service have increased after the new year as a result of the furlough scheme ending in October 2021.



Rough Sleeping

Everybody In

At the start of the pandemic in March 2020, just prior to the 1st lockdown, we received contact from our specialist advisor at the Ministry of Communities and Local Government and were asked to set up a local response to accommodate all rough sleepers in the area. In addition, we were advised that our night shelter and crash beds provision could no longer operate because of the risk of transmission in settings with shared sleeping spaces.

Working with our Safer off the Streets partner we were quickly able to mobilise a rest centre response. We secured exclusive use of the Holiday Inn Express in Orton Northgate and over the first weekend we located and moved in over 50 rough sleepers and night shelter/crash bed residents.

Partners supported us with volunteer staff to man the rest centres. Charities, restaurants and food providers came together and provided 3 meals a day 7 days a week. Health and Welfare services were brought in to support client's primary health needs and drug and alcohol misuse issues.

Over time during lockdown, while accommodation availability was scarce the number of people accommodated grew until we reached a point where we were accommodating over 100 rough sleepers across three hotels.

As lockdown measures started easing and accommodation options opened up again, we commenced working with individuals to support them in moving to more appropriate supported accommodation or long-term independent living such as the private sector or social housing.

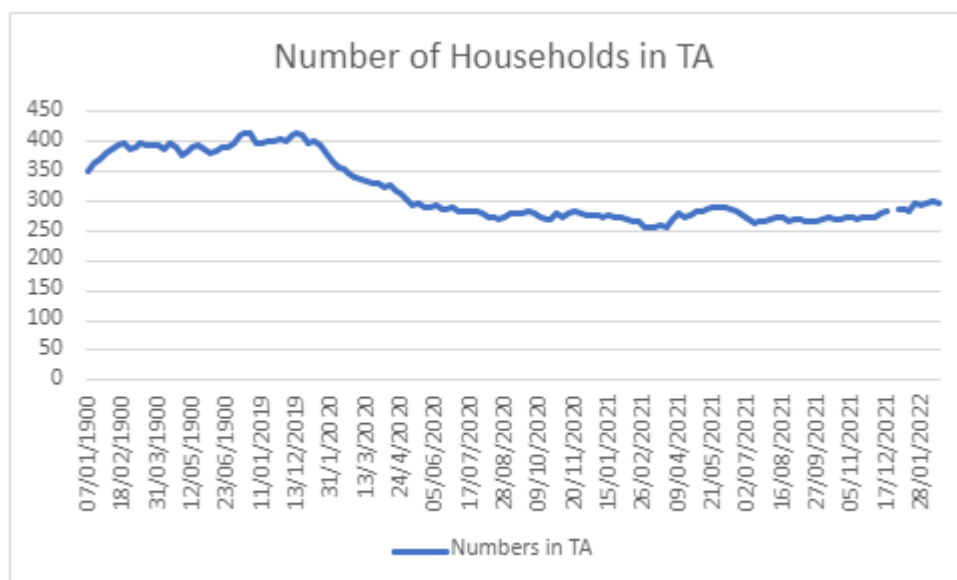
In the first 6 months of 2021 we continued to offer accommodation for all rough sleepers. This came to an end in July 2021; however, we have continued to offer accommodation to all rough sleepers who are eligible for homelessness assistance. Those who we were not able to accommodate were those who were non-UK nationals who did not have settled status in the UK.

Protect & Vaccinate

Just prior to Christmas 2021, with the emergence of the Omicron variant of Covid we received further instructions from Government to provide accommodation all rough sleepers again and those who were ineligible for housing assistance were again provided with accommodation and support to obtain settled status in the UK, but also to support the uptake in Covid vaccinations. As we come out of Covid and restrictions are lifted this programme will come to an end at the end of March 2022. We are working with our partners to ensure that the number of clients returning to the streets is minimised.

Temporary Accommodation

The impacts of the demands detailed above has meant that we have had continued demands on temporary accommodation. However, much of this has been because of the response to rough sleeping and the government initiatives. For those households who have been provided with accommodation because of our homelessness duties those numbers have been stable.



The service has also been successful in ensuring that B&B accommodation is only used in an emergency for those households owed a homelessness duty.

We have not had any families in B&B for longer than 6 weeks since February 2020 and have had no clients aged 16 or 17 in B&B since October 2019.

5. CONSULTATION

5.1 No external consultation has been undertaken.

6. ANTICIPATED OUTCOMES OR IMPACT

6.1 No anticipated outcome or impact as the report is for information.

7. REASON FOR THE RECOMMENDATION

7.1 n/a

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 None

9. IMPLICATIONS

Financial Implications

9.1 None

Legal Implications

9.2 None

Equalities Implications

9.3 N/A

Rural Implications

9.4 None

Carbon Impact Assessment

9.5 The report contains no proposals for changes to service delivery and therefore there is no decision to take which may impact carbon emissions of the council or the city.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

11. APPENDICES

11.1 None

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COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 9
8 MARCH 2022	PUBLIC REPORT

Report of:	Adrian Chapman, Director Place and Economy	
Cabinet Member(s) responsible:	Cllr Steve Allen, Cabinet Member for Housing, Culture and Communities	
Contact Officer(s):	Matt Oliver, Head of Think Communities	07919213962

SOCIAL MOBILITY (PETERBOROUGH HOUSEHOLD SUPPORT FUND AND COMMUNITY HUB DELIVERY)

RECOMMENDATIONS	
FROM: Matt Oliver (Head of Think Communities)	Deadline date: N/A
<p>It is recommended that the Communities Scrutiny Committee: -</p> <ol style="list-style-type: none"> 1. Note and comment on the delivery, outputs and approach of the Peterborough Household Support Fund and Community Hub Delivery. 2. Note and comment on the plans to de-escalate isolation support payments in line with national and local removal of covid restrictions. 	

1. ORIGIN OF REPORT

- 1.1 Request from the Service Director and Cabinet Member for an update on the delivery of the Household Support Fund and Community Hub.

2. PURPOSE AND REASON FOR REPORT

- 2.1 To note and comment on the progress of the fund and provide feedback on development of any future support funds which may be implemented.

- 2.2 This report is for the Communities committee to consider under its Terms of Reference No Terms of Reference No. 2.1, Functions determined by the Council:

2. Neighbourhood and Community Support (including cohesion and community safety)

- 2.3 This report and its work contribute to Corporate Priority outcome 2

First rate futures for our children & young people, quality support for our adults and elderly:- ensuring the needs of the most vulnerable are met.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 Introduction

In July a report was presented to this committee which set out the some of the work which was being undertaken, using a Think Communities approach to work together to protect some of our most vulnerable residents against Covid19.

Through the period of the pandemic and beyond this council is determined that it takes every opportunity to support those most vulnerable and seldom heard residents to meet the economic challenges that they are likely to face.

Focusing on the Social Mobility of our citizens will ensure that we take a holistic and systems approach to ensuring that upcoming generations are able to take the opportunities available to live better quality lives than those which have gone before.

To that end, the Safer Peterborough Partnership Delivery Group (the cross-system group which collaborated through the Covid19 pandemic) has adopted a number of focus areas designed tackle social immobility, including:

- Employability
- Mental Health
- Food and Fuel Poverty
- Young People
- Housing and Homelessness

And key groups such as the mental health exemplar, Tackling Worklessness in Peterborough, Peterborough Food Strategy, Affordable Warmth Strategy, Peterborough Council for Voluntary Services, Early Help, Youth Support and Peterborough Foodbank are all collaborating to support our residents.

The work of the Peterborough Hub is intrinsically linked with this network in order to ensure that key pieces of work reach out to support those vulnerable residents and one of the most significant support schemes has been the delivery of the household support fund.

4.2 Household Support Fund – Background

4.2.1 The Government announced the Household Support Fund to run from 6 October 2021 to 31 March 2022. The Fund is designed to support those most in need over the winter months. The Peterborough Household Support Fund follows on from two similar schemes – the Covid Winter Grant Scheme which ran over the winter months in 2020/21, and the Covid Local Support Grant Scheme which ran until 30 September 2021. Although there are many similarities between the three schemes, the latest fund provided greater flexibility to support more households without children and broadened out the scope of the type of support that could be offered. 50% of the fund to was ringfenced to households with children and 50% to other households – which may include households not in current receipt of DWP (Department of Work and Pensions) benefits and can include those who have NRPF (No Resource to Public Funds).

4.2.2 The funding allocation for Peterborough was £1,824,656, with the planned delivery being £824k being offered through Direct Vouchers to eligible families over October – Christmas – Feb holidays as has been done in the past as well as just over £1 million remaining for other support. The wider scheme was offered as Food, Fuel, Water vouchers or payment in certain circumstances. Support toward Heating Oil/Gas Cylinders, Furniture, White Goods by direct supply. Clothing, Blankets, Towels via Highstreet vouchers and Urgent Repair Costs.

4.2.3 Eligibility criteria for the fund was as follows:

For awards below £50 evidence of low or no income (via written evidence or a discussion with our team or a Trusted Partner) was required. Low income being defined as total household income below the HMRC (HM Revenue and Customs) low-income threshold (currently £17,940).

For awards with a financial value equivalent to £50 and above, applicants must have been in receipt of one of the following:

- Income Support
- Income-based Job Seekers Allowance
- Income-related Employment and Support Allowance
- Pension Credit
- Universal Credit
- Working Tax Credit

4.2.4 If all or part of the household was working, the total household income must have been below the HMRC low-income threshold (currently £17,940). In exceptional circumstances (for example, for people without payslips or who haven't yet applied for benefits) we exercised appropriate discretion to ensure we were able to help those most in need.

4.2.5 Households were able to apply for support as many times as necessary, but that from the third application we aimed to make direct contact with the household to have a broader discussion about need in order to seek to address the underlying causes of that need.

4.2.6 The Peterborough Hub co-ordinated the scheme in conjunction with the Countywide Covid Coordination Hub. Continuing act as the bridge between community support and other public sector services.

4.2.7 There was a requirement for PCC (Peterborough City Council) to provide management information to the DWP, and the already existing frameworks that were in place for direct payments were used to ensure speed of implementation.

4.2.8 To ensure that we reached out to as many families in need of support as possible, up to 1% of the value of the Fund excluding the Direct Voucher Scheme was set aside for communications work, as well as working with our community champions, community voluntary and public sector partners to make sure the fund reached out into our communities as well as targeting specific vulnerable or more isolated groups.

4.2.9 Co-designed principles being:

- That the scheme is simple to understand and to access, given that it is designed to support households in urgent need
- That it is delivered with as little bureaucracy as possible, to ensure as much of the funding as possible reaches vulnerable households
- That we establish as many application routes as possible, and publicise it widely, so that anybody in need can seek support
- That we work creatively to identify potentially vulnerable households that might not yet be known to services, and find ways of reaching out to them to offer support
- That we continue to work in absolute collaboration with our partners across the public and voluntary sectors to reach as many households as possible, but to also make sure that ongoing support, where required, is available for households beyond that which can be provided by this Fund.

4.3 **Present Status of the Fund**

At the inception of this model of work, as mentioned above, there was an aspiration that the maximum amount of funding was drawn down from government for the benefit of the citizens of Peterborough.

The programme was due to run until 31st March 2022, however due to unprecedented demand was projected to reach the limit of funding available by 10th Feb 2022 and was closed to applications on the 8th of Feb 2022 to be able to process remaining applications in the system as well as give our trusted delivery partners 48hrs to submit any applications for their vulnerable clients.

4.4 Delivery Outputs and Outcomes

4.4.1 At the time of authoring this report (17th Feb 2022) 12277 applications had been received which totalled a spend of £980,745.72.

Breakdown of processed applications by type as shown below in table 1

Payment Method	Number of Applications
Pay point Cash out	9254
Blackhawk Food	8676
Pay Point Energy SMS	2113
The Furnishing Service England	243
BACS Payment	14
Argos Payment Card	3

7822 individual people benefited from the fund with 2405 of those applying more than once.

The average number of applications per day was 146 with the highest number of applications on any one day being 370.

4.4.2 Application by benefit is shown in table 2

Benefits	Number of Applications
Universal Credit	8451
Income-related Employment and Support Allowance	1101
Working Tax Credit	847
Income Support	636
None of the above	397
Pension Credit	304
Income-based Job Seekers Allowance	88

As part of the due diligence of the scheme use of the DPW benefit checking system was used alongside a number of key questions and from these 91% of applicants told us that they were having trouble feeding their family and 87% told us that they were having difficulty paying household bills. 71% of applicants said that they needed other support.

4.4.3 As described in the introduction the team worked closely with the SPP (Safer Peterborough Partnership) delivery group and our trusted partner network to reach out to key cohorts of vulnerable people numbers of applications are set out below.

4.4.4

Name Of Group	Number of Applications
Cross Keys Homes	67
Diamond Hampers	67
Peterborough Council hub	19
Barnardo's	8
Kingsgate Church	6
CAB	5
Covid-19 Co-ordination Hub	5
Age UK	4
Citizens Advice	2
Counting Every Adult and Housing First	2

4.4.5 Although the numbers of applications were lower through our trusted groups there were real benefits for those more vulnerable people who needed support to apply as well as to redeem vouchers that were sent electronically. We found that this was a very good way of mitigating a number of inequalities which arose from the set up of the scheme as trusted group were able to offer support to their clients. Trusted partner training was given at the point of onboarding those organisations and a single point of contact link was created to ensure that issues with applications could be worked through in a timely manner and support good accessibility.

4.5 **LEARNING AND NEXT STEPS**

Delivering the Household Support Fund through the model set out in this report has enabled the council to reach out and support thousands of residents at a time when families are facing significant cost of living rises.

The information collected has enabled the Peterborough Hub to signpost residents to wider food and fuel support and income maximisation through our partnerships with CAB the Affordable Warmth Strategy team and Community Voluntary Sector through the Safer Peterborough Partnership Delivery Group. Working with our trusted partner network enabled us to reach out to more vulnerable residents at a grass roots level and we should continue to foster and build on these relationships through the Safer Peterborough Partnership Delivery Group and our developing Community Champions network.

We will further interrogate the data that we have collected to understand more about the residents who have accessed the fund as well as send out a follow up survey to help us to better understand issues of access and inequality for future schemes and to work with the Safer Peterborough Partnership Delivery Group to find joint solutions to the issues which our residents face.

WIDER PETERBOROUGH HUB WORK

4.6

4.6.1 As well as the household support fund the Peterborough hub has continued to support residents to mitigate the financial impacts of Covid19. Supporting those in isolation to access essentials as well as isolation payments where they have lost income as a result. Helping people to get to vaccination appointments. And signposting to income maximisation support for those suffering financially as a result of living through the pandemic. The team have made a point of treating each contact as an individual holistically assessing their needs and accessing the most appropriate support to the resident appropriate for their own situation.

4.6.2

Delivery between the 3 months from 1st November to 31st January:

- No of contacts: 1,149
- Referrals from call centre: 875
- Referrals from County Hub: 117
- Direct emails from residents for support: 15
- Food related support: 459
- Self-Isolation specific support: 332

4.6.3

As the country continues to move forward from the pandemic to “live with covid” the Peterborough hub will appropriately scale back its support for isolation in line with the removal of the requirement to test and isolate.

4.6.4

The Peterborough Hub will look to continue to support residents in need by connecting them to community support and at the time of writing this report are in discussions with the main Peterborough contact centre to investigate how this work can be mainstreamed.

5. CONSULTATION

5.1 Consultation was undertaken with partners before the setup of the scheme, however this was limited due to the available time to set up the scheme. Further consultation will be ongoing with

partners for any future schemes which we are asked to deliver.

6. ANTICIPATED OUTCOMES OR IMPACT

- 6.1 From the work on the Household Support Fund which has been undertaken we will have valuable person level data we will be able to appropriately use to reach out and further support our residents. We have gained valuable feedback and operational understanding of the support which people are in need of in order to be able to feedback to our partners and communities about the difficulties that they are facing. As a result of the scheme 7822 people were supported and there has been much supportive feedback from our beneficiaries. As part of the scheme users were also signposted to other support which may be able to help them, many were forwarded to opportunities such as income maximisation or to look at more affordable fuel tariffs through LEAP.

7. REASON FOR THE RECOMMENDATION

- 7.1 Ongoing reports to scrutiny about the work of Think Communities, Social Mobility will ensure that members are informed about the work which is ongoing as well as to be able to actively make recommendations and give feedback to shape the interventions being developed.

8. ALTERNATIVE OPTIONS CONSIDERED

- 8.1 None

9. IMPLICATIONS

Financial Implications

- 9.1 No internal financial implications for the delivery of the household support fund as this was external funding.

Legal Implications

- 9.2 None

Rural Implications

- 9.4 None

Carbon Impact Assessment

- 9.5 Generally, the scheme was run in the most carbon neutral way possible for the impact which we were trying to achieve – further work should be done in the future to procure more efficient white goods if a scheme were to be delivered in the same way.

The report contains no proposals for changes to service delivery and therefore there is no decision to take which may impact carbon emissions of the council.

10. BACKGROUND DOCUMENTS

- 10.1 None

11. APPENDICES

- 11.1 None

COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 10.
8 MARCH 2022	PUBLIC REPORT

Report of:	Fiona McMillan, Director of Law and Governance	
Cabinet Member(s) responsible:	Councillor Cereste, Cabinet Member for Digital Services and Transformation	
Contact Officer(s):	Paulina Ford, Senior Democratic Services Officer	Tel. 01733 452508

MONITORING SCRUTINY RECOMMENDATIONS
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RECOMMENDATIONS	
FROM: Director of Law and Governance	Deadline date: N/A
<p>It is recommended that the Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Considers the responses from Cabinet Members and Officers to recommendations made at previous meetings as attached in Appendix 1 to the report and provides feedback including whether further monitoring of each recommendation is required. 	

1. ORIGIN OF REPORT

1.1 The Adults and Communities Scrutiny Committee (now the Communities Scrutiny Committee) agreed at a meeting held on 21 June 2017 that a report be provided at each meeting to note the outcome of any recommendations made at the previous meeting held thereby providing an opportunity for the Committee to request further monitoring of the recommendation should this be required.

2. PURPOSE AND REASON FOR REPORT

2.1 The report enables the Scrutiny Committee to monitor and track progress on recommendations made to the Executive or Officers at previous meetings.

2.2 This report is for the Communities Scrutiny Committee to consider under its Terms of Reference No. *Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:*

The Scrutiny Committees will:

- (a) *Review and scrutinise the Executive, Committee and officer decisions and performance in connection with the discharge of any of the Council's functions;*
- (b) *Review and scrutinise the Council's performance in meeting the aims of its policies and performance targets and/or particular service areas;*
- (c) *Question Members of the Executive, Committees and senior officers about their decisions and performance of the Council, both generally and in relation to particular decisions or projects;*

- (d) *Make recommendations to the Executive and the Council as a result of the scrutiny process*

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND**

- 4.1 Appendix 1 of the report sets out the recommendations made to Cabinet Members or Officers at previous meetings of the Scrutiny Committee. It also contains summaries of any action taken by Cabinet Members or Officers in response to the recommendations.
- 4.2 The progress status for each recommendation is indicated and if the Scrutiny Committee confirms acceptance of the items marked as completed, they will be removed from the list. In cases where action on the recommendation is outstanding or the Committee does not accept the matter has been adequately completed it will be kept on the list and reported back to the next meeting of the Committee. It will remain on the list until such time as the Committee accepts the recommendation as completed.

5. **ANTICIPATED OUTCOMES OR IMPACT**

- 5.1 Timelier monitoring of recommendations made will assist the Scrutiny Committee in assessing the impact and consequence of the recommendations.

6. **REASON FOR THE RECOMMENDATION**

- 6.1 To assist the Committee in assessing the impact and consequence of recommendations made at previous meetings.

7. **BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 7.1 Minutes of the Adults and Communities Scrutiny Committee meetings held on 12 March 2019.
- 7.2 Minutes of the Communities Scrutiny Committee meetings held on 28 September 2021, 2 November 2021 and 4 January 2022

8. **APPENDICES**

- 8.1 Appendix 1 – Recommendation Monitoring Report

RECOMMENDATIONS MONITORING REPORT 2021/22 – COMMUNITIES SCRUTINY COMMITTEE

Updated 28 February 2022

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
28 SEPTEMBER 2021	Cllr Allen, Cabinet Member for Housing, Culture and Communities	Homelessness and Rough Sleeping Strategy 2021 to 2026	<p>The Communities Scrutiny Committee RESOLVED to</p> <p>1. Endorse the Strategy and Action Plan to be taken forward to Cabinet for endorsement and onward approval by Full Council</p>	<p>Recommendation sent to Cabinet Member.</p> <p>Approved by Cabinet on 10 January 2022:</p> <p>Cabinet considered the report and RESOLVED to recommend the Strategy and Action Plan to Full Council for approval.</p> <p>Approved by Council on 26 January 2022:</p> <p>A vote was taken on the recommendation and Council RESOLVED (unanimous with no Members indicating to vote against or abstain) to approve the Homelessness and Rough Sleeping Strategy 2021-2026 and Action Plan.</p>	Completed*
28 SEPTEMBER 2021	Cllr Allen, Cabinet Member for Housing, Culture and Communities	Homelessness and Rough Sleeping Strategy 2021 to 2026	<p>The Communities Scrutiny Committee RESOLVED to</p> <p>2. Recommend that the relevant Cabinet Member and Lead</p>	<p>Recommendation accepted by Sean Evans – Head of Service, Housing Needs at the meeting. To be actioned.</p> <p>Response as follows:</p>	Completed*

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
			Officer liaises with the Armed Forces Covenant Officer for input in how to assist veterans with issues that affect them and consider adding this to the Strategy.	“I have met with Cllr Fox and Tommy Kelly, armed forces covenant officer and we have agreed to include an additional objective in the strategy action plan for presentation at cabinet in January. The objective is as follows below:	

Objective 2.6 - Improve information and services for armed forces personnel

Action	Target and Date	Outcome	Lead officer/s	Partners
Improve information about housing and homelessness for armed forces personnel	<p>Website updated to include dedicated armed forces personnel section completed by 01/04/22.</p> <p>Use Housing Pages to highlight other support available by 01/04/22</p> <p>Housing Needs staff to receive Armed Forces Covenant training by 01/06/2022</p> <p>Housing/Homelessness update to be presented at Armed forces Covenant Board</p>	<p>Offering the best possible service for former armed forces personnel</p> <p>Established processes and procedures for dealing with victims and survivors of domestic abuse.</p>	<p>Sean Evans – Housing Needs Head of Service</p> <p>Policy endorsed as amended by Cabinet on 10 January 2022 and Full Council on 26 January 2022.</p>	AFCO

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
2 NOVEMBER 2021	Cllr Allen, Cabinet Member for Housing, Culture and Communities	6. City Market Relocation	The Communities Scrutiny Committee RESOLVED to endorse plans to reinvigorate a new market offer for the City.	Update provided on 23/2/22: CMDN was published on Jan 28th to progress to a new market offer. Cabinet approved a detailed proposal on 21st Feb and as this is a significant investment it will be presented to full council on 3rd March	Completed*
2 NOVEMBER 2021	Cllr Marco Cereste, Cabinet Member for Digital Services and Transformation	9. Report of the Task and Finish Group to Examine Barriers to Equality and Issues Experienced by BAME Communities in Accessing Council Services	The Communities Scrutiny Committee RESOLVED to recommend that the newly formed Cabinet Working Group adopt the LGA assessment and action plan as the basis of their work plan.	Update provided on 28/2/22: First meeting of the new Equality, Diversity, Disability and Inclusion Cabinet Working Group took place on 6 December 2021. The Cabinet Working group did adopt the LGA assessment and action plan as the basis for their work.	Completed*
4 JANUARY 2022	Cllr Allen, Cabinet Member for Housing, Culture and Communities	8. Peterborough Housing Allocations Policy	The Communities Scrutiny Committee RESOLVED to endorse the final draft of the policy along with the summary of responses to the consultation, which concluded on the 22nd November 2021	Updated on 22/2/22: At its meeting on 21 February 2022 Cabinet considered the report and RESOLVED to recommend the new Allocations Policy to Full Council for approval.	Completed*

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
			prior to presentation to Cabinet for onward presentation to Full Council for approval prior to adoption.		

*= Pending Committee's approval

RECOMMENDATIONS MONITORING REPORT 2018-19 – ADULTS AND COMMUNITIES SCRUTINY COMMITTEE

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
12 MARCH 2019	<p>At the time of the meeting - Councillor Walsh, Cabinet Member for Communities</p> <p>At present – Cllr Allen, Cabinet Member for Housing, Culture and Communities</p>	7. Selective Licensing – interim review and outcomes	<p>RECOMMENDATION:</p> <p>The Adults and Communities Scrutiny Committee RESOLVED to recommend that Cabinet should consider extending Selective Licensing across the whole city after the current scheme expires in 2021.</p>	<p>Recommendation sent to Councillor Walsh, Cabinet Member for Communities and Jo Bezant, Manager, Housing Enforcement and Selective Licensing on 18/03/2019.</p> <p>Response received and sent to committee members on 03/04/2019. Please see below:</p> <p>Further update requested at 17 November 2020 meeting and sent to Members on 8 January 2021.</p> <p>Report containing a review of existing scheme scheduled for Committee on 5 July 2021</p> <p>Proposals for the new scheme considered by the Committee on 2 November 2021.</p> <p>Final policy to return to Committee once the</p>	Ongoing.

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
				<p>consultation period has concluded.</p> <p>Update provided below in bold on 25/2/22</p>	
<p>Selective Licensing schemes require local councils to demonstrate that certain conditions set by Government are met. In the case of our existing scheme we did this via an extensive analysis of data. To extend the scheme we would need to undertake a similar exercise using the same format as the previous scheme. This data would then identify the areas of the city that meet the government set criteria for a selective licensing scheme to be introduced. Following any decision on proposed areas for a new scheme, a full and comprehensive public consultation of at least 10 weeks would need to take place. In addition, if more than 20% of the city's private rented sector would be affected by any new scheme it would be necessary for approval to be sought from the Ministry for Housing, Communities and Local Government (MHCLG).</p> <p>However, MHCLG is currently undertaking a review of selective licensing across the country. The outcome of the review is expected sometime this year. This review could affect any future schemes the council may want to introduce, and we have therefore agreed that it would be prudent to wait for this guidance, given the complexities of developing new schemes described above, before we commence any further work.</p> <p>Update provided on 25/2/22:</p> <p>On 25 June 2019 an independent review of selective licensing schemes was published. One of the findings of the review showed that successful schemes had “a realistic approach to area definition with boundaries carefully drawn to focus on areas with demonstrable problems.” A review of the previous selective licensing scheme has been completed, and a public consultation is currently underway on a new scheme. This consultation runs until 13 April. The proposed areas of the new scheme have been selected following a review of the data to identify areas which meet at least five out of the six government required criteria for selective licensing to be introduced - low housing demand, a significant and persistent problem caused by anti-social behaviour, poor property conditions, high levels of migration, high levels of deprivation and high levels of crime. All feedback received during the consultation will be reviewed and analysed, and we expect to submit our application for a new scheme to the Secretary of State in early summer.”</p>					

COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 11
8 MARCH 2022	PUBLIC REPORT

Report of:	Fiona McMillan, Director of Law and Governance		
Cabinet Member(s) responsible:	Councillor Cereste, Cabinet Member for Digital Services and Transformation		
Contact Officer(s):	Paulina Ford, Senior Democratic Services Officer	Tel. 01733 452508	

FORWARD PLAN OF EXECUTIVE DECISIONS

R E C O M M E N D A T I O N S	
FROM: Director of Law and Governance	Deadline date: N/A
<p>It is recommended that the Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Considers the current Forward Plan of Executive Decisions and identifies any relevant items for inclusion within their work programme or request further information. 	

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee in accordance with the Terms of Reference as set out in section 2.2 of the report.

2. PURPOSE AND REASON FOR REPORT

2.1 This is a regular report to the Adults and Communities Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

2.2 This report is for the Communities Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:

The Scrutiny Committees will:

(f) Hold the Executive to account for the discharge of functions in the following ways:

ii) By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions;

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The Forward Plan contains those Executive Decisions which the Leader of the Council believes that

the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after 28 March 2022.

4.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.

4.3 If the Committee wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.

4.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

5. CONSULTATION

5.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

6. ANTICIPATED OUTCOMES OR IMPACT

6.1 After consideration of the Forward Plan of Executive Decisions the Committee may request further information on any Executive Decision that falls within the remit of the Committee.

7. REASON FOR THE RECOMMENDATION

7.1 The report presented allows the Committee to fulfil the requirement to scrutinise Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions in accordance with their terms of reference as set out in Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 N/A

9. IMPLICATIONS

Financial Implications

9.1 N/A

Legal Implications

9.2 N/A

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

11. APPENDICES

11.1 Appendix 1 – Forward Plan of Executive Decisions

PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

PUBLISHED: 25 FEBRUARY 2022

FORWARD PLAN

PART 1 – KEY DECISIONS

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:
Cllr Fitzgerald (Leader of the Council), Cllr Steve Allen (Deputy Leader); Cllr Ayres; Cllr Cereste; Cllr Hiller; Cllr Walsh; Cllr Coles and Cllr Simons.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to philippa.turvey@peterborough.gov.uk or by telephone on 01733 452460.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedecisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

PART 1 – FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS FROM 28 MARCH 2022

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
Article 4 Direction - KEY/28MAR2022/01 – To agree to formulate an Article 4 Direction for public consultation that requires property owners in Bretton, Fletton & Woodston, Hargate & Hempstead, Hampton Vale, Park and Central wards, to obtain planning permission when converting single homes or residential properties into HMOs, alongside relevant planning policies to support this.	Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities	March 2022	Communities Scrutiny Committee	Bretton, Fletton & Woodston, Hargate & Hempstead, Hampton Vale, Park and Central.	Formal public consultation within relevant wards	Michael Kelleher, Assistant Director Housing michael.kelleher@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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Clare Lodge and agency resource - KEY/28MAR2022/02 - Relating to the supply of temporary agency requirements at Clare Lodge	Councillor Marco Cereste, Cabinet Member for Digital Services and Transformation	March 2022	Growth, Environment and Resources Scrutiny Committee	All Wards	Legal, Procurement, Service area, Clare Lodge, agency providers	Steve McFaden, Business, Strategy & Infrastructure Manager Clare Lodge, 01733 253246	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PREVIOUSLY ADVERTISED KEY DECISIONS

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<p>1. Disposal of freehold in Centre of the City - KEY/12JUN18/01 To delegate authority to the Corporate Director of Growth and Regeneration to sell the property</p>	<p>Councillor Coles, Cabinet Member for Finance</p>	<p>February 2022</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p>	<p>Kirsty Nutton, Head of Corporate Finance Tel: 01733 384590, Email: Kirsty.nutton@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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<p>2. Contract for remedial works by PCC to the Stanground Bypass – KEY/2SEP19/02 To approve works to the Stanground bypass and authorise the associated package of work to be issued to Skanska Construction UK Limited under the Council’s existing agreement with SKANSKA dated 18th September 2013 (the Highways Services Agreement).</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>February 2022</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Stanground South and Hargate and Hempsted</p>	<p>Relevant internal and external stakeholders Standard consultation for highway schemes.</p>	<p>Charlotte Palmer, Group Manager – Transport and Environment, charlotte.palmer@peterborough.gov.uk</p>	<p>To be determined.</p>

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<p>83</p> <p>3. Approval of funding for the provision of accommodation to reduce homelessness KEY/14OCT19/01 – Following Cabinet Decision JAN18/CAB/18 this is a new project to increase the supply of housing and address the demand for accommodation resulting from the increase in homelessness.</p>	<p>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</p>	<p>February 2022</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p> <p>The issues associated with homelessness in Peterborough have been subject to significant discussion in various forums, including the Council’s Adults and Communities Scrutiny, Cabinet and Full Council</p>	<p>Kirsty Nutton, Head of Corporate Finance Tel: 01733 384590, Email: Kirsty.nutton@pet-erborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>
<p>4. Disposal of land at 7-23 London Road, Peterborough - KEY/06JAN20/01 Approval to dispose of surplus land to a registered provider for redevelopment to social housing The disposal will be conditional on a successful planning consent; the application has yet to be made.</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>February 2022</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders.</p>	<p>Felicity Paddick, Manager - Estates and Valuation, Tel: 07801 910971 Email: felicity.paddick@nps.co.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>There will be an exempt annex with details of the commercial transaction.</p>

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84	<p>5. The disposal of former playing fields at Angus Court, Westtown, Peterborough - KEY/06JAN20/02</p> <p>Approval to dispose of former playing fields and Angus Court</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>February 2022</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>West</p>	<p>A number of consultation events for local residents have been held for both the proposed disposal of land at Angus Court and the creation of new facilities at Thorpe Lea Meadows. Planning approval was secured for the new facilities at Thorpe Lea Meadows. These works are now completed. Consultation and information events to discuss the Council's plans to dispose of land at Angus Court and the creation of a new public play area, were held at West Town Academy took place on 1 November 2018 and 7 March 2019</p>	<p>Felicity Paddick, Manager - Estates and Valuation, Tel: 07801 910971 Email: felicity.paddick@nps.co.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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6.	Acquisition of a freehold commercial property in Peterborough City Centre – KEY/8JUN20/03 - Acquisition of a freehold property for a community hub.	Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments	February 2022	Growth, Environment and Resources Scrutiny Committee	Central	Relevant internal and external stakeholders.	Felicity Paddick, Manager - Estates and Valuation, Tel: 07801 910971 Email: felicity.paddick@nps.co.uk	The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
7. 51	Joint Cambridgeshire County Council and Peterborough City Council Transport Services DPS - KEY/7DEC20/01 - Joint Cambridgeshire County Council and Peterborough City Council Transport Services DPS for all Education and social care transport procurement.	Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University	February 2022	Children and Education Scrutiny Committee	All Wards	Relevant internal and external stakeholders. Agreed at RIT Board and Joint Commissioning Board	Bryony Wolstenholme - Passenger Transport Operations Tel: 01733 317453 Email: bryony.wolstenholme@peterborough.gov.uk	Joint Commissioning Board decisions 25.08.2020/ RIT Board 19.02.2020

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8.	<p>Variation to the Council's Operational Services Agreement (Peterborough Serco Strategic Partnership Contract): Modification to scope of the PSSP Contract - KEY/7DEC20/02 - Variation to the Council's Operational Services Agreement (Peterborough Serco Strategic Partnership Contract): Modification to scope of the PSSP Contract - Business Transformation & Strategic Improvement Service Support element</p>	<p>Councillor Cereste, Cabinet Member for Digital Services and Transformation</p>	<p>February 2022</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>N/A</p>	<p>Relevant internal and external stakeholders.</p>	<p>Christ Yates, Finance, 01733 452527, chris.yates@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
9.	<p>Mechanism selected for the supply of agency workers – KEY/21DEC20/02 – Options appraisal being undertaken for the Council's future supply of agency workers beyond expiry of the current contracts. This decision recommends the option that should be taken forward in the long term.</p>	<p>Councillor Cereste, Cabinet Member for Digital Services and Transformation</p>	<p>February 2022</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>N/A</p>	<p>Legal, procurement, market analysis.</p>	<p>Kirsty Nutton, Head of Corporate Finance Tel: 01733 384590, Email: Kirsty.nutton@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>10. Procurement of 22 one bedroom flats for the accommodation of people who have previously been rough-sleepers – KEY/04JAN21/01 - The decision is to approve the use of £625K capital grant towards the purchase of 22 one bedroom flats. There is a further decision to approve borrowing of up to £1,675,000 from Public Works Loan Board towards the purchase of the 22 one bedroom flats.</p>	<p>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</p>	<p>February 2022</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All</p>	<p>Consultation with MHCLG and Homes England</p>	<p>Michael Kelleher Assistant Director – Housing Tel: 01733 452586 Email: michael.kelleher@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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88	<p>11. Extension of the Delivery of Leisure and Cultural Services – KEY/15MAR21/02 Extension of the delivery of Cultural Services by City Culture Peterborough, and Leisure Services by Peterborough Limited for three years to rationalise and reorganise service delivery in light of the effects of COVID-19. The 3-year extension will give time to properly reorganise, and allow time for the culture and leisure sectors to rebuild in time for future delivery options to be explored from 2024, including direct provision, working with partners, the establishment of a cooperative delivery model, or a public tender exercise..</p>	<p>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</p>	<p>February 2022</p>	<p>Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Kirsty Nutton, Head of Corporate Finance Tel: 01733 384590, Email: Kirsty.nutton@petborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

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12.	<p>Bretton Court Redevelopment Scheme – KEY/15MAR21/04</p> <p>1. Approve the surrender of the Council's lease for the ground floor retail units of Bretton Court dated 28th June 2019, subject to the conditions to set out below and to be formalised within the Deed of Surrender</p> <p>2. Approve the Council entering in to an Agreement for Lease for the ground floor retail units of the new development scheme at Bretton Court, subject to the terms set out below</p> <p>3. Subject to the terms of the above Agreement for Lease being satisfied, to approve the Council entering in to a New Lease or the ground floor retail units of the new development scheme at Bretton Court</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>February 2022</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Bretton</p>	<p>Relevant internal and external stakeholders</p>	<p>Helen Harris, Senior Estates Surveyor, NPS Peterborough Email: helen.harris@nps.co.uk Mobile: 07920 160181</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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06	<p>13. Approval for application of Government funding for a heat network - KEY/29MAR21/02</p> <p>The Peterborough Integrated Renewables Infrastructure (PIRI) is designing a low carbon heat network for Peterborough. In order to develop the designs an application for Government Grant funding will be required and this decision is to provide approval for that application.</p>	<p>Councillor Simons, Cabinet Member for Waste, Street Scene and Environment</p>	<p>February 2022</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All</p>	<p>Consultation have been undertaken with the engaged advisors</p>	<p>Elliot Smith - Commercial Manager; Energy, Infrastructure and Regeneration. Tel: 07506536565 Email; elliott.smith@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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14.	<p>PCC Homecare Framework – KEY/12APR21/02</p> <p>The extension of the PCC Homecare Framework for 12 months, plus delegated approval. Contract states three years, plus up to seven years, in 12 months increments. Due to be extended in September 2021, for 12 months.</p>	<p>Councillor Walsh, Cabinet Member for Adult Social Care, Health & Public Health</p>	<p>February 2022</p>	<p>Adults and Health Scrutiny Committee</p>	<p>West</p>	<p>Relevant internal and external stakeholders</p>	<p>Ruth Miller, 07795046754, ruth.miller@cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>
15.	<p>64-68 Bridge Street, dilapidation works – KEY/26APR2021/02 –</p> <p>Approval to carry out dilapidations works at 64-68 Bridge Street, Peterborough.</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>February 2022</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p>	<p>Felicity Paddick, Manager - Estates and Valuation, Tel: 07801 910971 Email: felicity.paddick@nps.co.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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16.	Fleet Procurement - KEY/26APR2021/08 - Formal tender for various Fleet vehicles for Aragon Direct Services including areas such as Street Cleansing and Property Maintenance	Councillor Simons, Cabinet Member for Waste, Street Scene and Environment	February 2022	Growth, Environment and Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders	James Collingridge, Head of Environmental Partnerships, Tel: 01733864736, Email: james.collingridge@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
17.	Peterborough City Council Housing Related Support Procurement / Commissioning - KEY/24MAY21/02 – To Procure / Commission Peterborough City Council Housing Related Support Services. Service redesign and change form annual Grant Agreements to longer term contracts.	Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities	February 2022	Communities Scrutiny Committee	All Wards	Soft market testing is underway. A Housing Related Support Commissioning Strategy has been agreed and has received all the relevant approvals.	Sharon Malia, Housing Programmes Manager Sharon Malia - Housing Programmes Manager, 01733 237771, Email: sharon.malia@peterborough.gov.uk	To be submitted, Housing Related Support Commissioning Strategy for Cambridgeshire & Peterborough 2020 - 2022. Procurement/ Commissioning information.

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18.	<p>Active Lifestyle and Sports Strategy – Refresh – KEY/2AUG21/02 - A review of the Active Lifestyles and Sports Strategy following the impact of Covid-19 and services across the city. Since the strategy was adopted in 2018/19 there have been significant developments with the culture and leisure services being delivered by new operators, the demise of certain stakeholders and a stronger importance of working with public health so they are aligned with physical activity for residents health and wellbeing, both physically and mentally.</p>	<p>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</p>	<p>April 2022</p>	<p>Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Currently in early stages of the review, working with Cambridgeshires Active Partnership, Living Sport a outline plan of a steering group and consultation will be delivered. This will also align with Sport England’s new 10 year strategy which is being launched in 2021 along with a new funding framework.</p>	<p>Jamie Fenton - Partnership Manager, Culture, Sport and Leisure, Email: jamie.fenton@pet-erborough.gov.uk – Tel: 07976382756</p>	<p>Current Strategy will be used as a good starting point, this will have statistics updated, a new steering group developed and a new way to evidence actions/outcomes by stakeholders</p>

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19.	<p>Capita Revenue & Benefits Academy system migration to cloud – KEY/30AUG21/01 -</p> <p>To approve the award of contract for the procurement of ICT cloud-based services from Capita UK Limited</p> <p>through to a Framework Agreement for the period 1st September 2021 to 31st August 2026 for a value of £630,000</p>	<p>Councillor Marco Cereste, Cabinet Member for Digital Services and Transformation</p>	<p>February 2022</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Data has been gathered from the existing on premises system and been analysed by Capita to inform their proposal. Capita's proposal has been shared with internal stakeholders and Serco who process on behalf of the council. Feedback has been collated and sent back to Capita to allow them to amend their proposal and draft the contract</p>	<p>Jason Dalby, ICT Project Manager, Tel:07931 176848, Email: jason.dalby@pet erborough.gov.uk</p>	<p>Project Brief, Business Case, Specification of Requirements, Capita proposal, data protection and climate impact assessments</p>
20.	<p>Approval to enter into a Section 75 Partnership Agreement with Cambridgeshire and Peterborough NHS Foundation Trust – KEY/11OCT21/03</p> <p>This agreement will ensure the provision of CPFT mental health specialist working with mental health practitioners who are part of multiagency Family Safeguarding teams working as part of children's social care safeguarding teams.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</p>	<p>February 2022</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Helen Andrews, Children's Commissioning Manager helen.andrews@ cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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21.	<p>Disband Peterborough City Market from Laxton Square and relocate to a new location – KEY/11OCT21/04</p> <p>As part of the Northminster development, the current market site is required to be decommissioned and the site vacated in early 2022. The proposal to the Cabinet Member will be to disband the current market, serve all appropriate legal notices to existing traders and authorise officers to develop an alternative market location.</p>	<p>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</p>	<p>February 2022</p>	<p>Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Consultation with market traders will take place over the details of the new market location and transition from the existing site,</p>	<p>Ian Phillips - Head of Communities and Partnerships Integration Tel: 07415881802 Email:ian.phillips@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

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<p>22. Appointment of Multidisciplinary Design Team for the Peterborough Museum Extension Project – KEY/11OCT21/05 Confirmation will be required to appoint the Multi-disciplinary Design Team for the Peterborough Museum Extension. The design team will be procured via the Homes England Framework of Suppliers. The procurement process is currently underway with Expression of Interest Issued, overseen by Peterborough City Council Procurement Officer.</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>February 2022</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Procurement exercise managed by PCC Procurement team, published notice via Homes England Framework</p>	<p>Emma Gee, Assistant Director for Growth and Regeneration Tel: 07983 345184 Email:emma.gee@peterborough.gov.uk</p>	<p>CMDN will be prepared once procurement of project is completed recommending award.</p>

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23. 97	Healthwatch Service - KEY/22NOV21/02 - Approval to enter into an agreement for the provision of Healthwatch Service	Councillor Irene Walsh, Cabinet Member for Adult Social Care, Health and Public Health	March 2022	Adults and Health Scrutiny Committee	All Wards	Relevant internal and external stakeholders	Charlotte Knight Tel: 01733 317986 Email: charlotte.knight@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
24.	Section 256 Agreement with Cambridgeshire and Peterborough Clinical Commissioning Group – KEY/03JAN22/01 Authorise the Council to enter into a Section 256 Agreement (pursuant to section 256 NHS Act 2006) with the Cambridgeshire and Peterborough Clinical Commissioning Group for receipt of funding relating to health funded support to children and young people and their families for the financial years 2022/2023 and 2023/2024.	Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills and the University	March 2022	Children and Education Scrutiny Committee	All Wards	All relevant internal and external stakeholders	Pam Setterfield, Commissioning Manager, Tel: 07920 160394, Email: pam.setterfield@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>25. Novation of Amey LG Materials Recycling Facility contract – KEY/03JAN22/02 Agreement by the relevant cabinet member to permit a novation of Amey MRF contract and associated legal agreements necessary to complete this process.</p>	<p>Councillor Nigel Simons, Cabinet Member for Waste, Street Scene and the Environment</p>	<p>February 2021</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Richard Pearn, Head of Waste, Resources and Energy, Email: richard.pearn@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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26.	Amendment to Hotel Loan Facility - KEY/17JAN2022/02 - An amendment is required to the Hotel Loan Facility with Fletton Quays Hotel Ltd	Councillor Andy Coles, Cabinet Member for Finance	May 2022	Growth, Environment and Resources Scrutiny Committee	Fletton and Stanground	Consultation has been undertaken with the Council's Quantity Surveyors working for the Council on this project	Carole Coe, Commercial Finance Manager, Tel:07966 570604, Email: carole.coe@pet erborough.gov.uk	<p>The decision will include an exempt annex containing a commercially confidential update from the Director of the Fletton Quays Hotel Ltd.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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27.	Opt Into The National Scheme For Auditor Appointments From 2023 - KEY/17JAN2022/03 - Confirm to Public Sector Audit Appointments that it will opt into the national scheme for auditor	Councillor Andy Coles, Cabinet Member for Finance	February 2022	Growth, Environment and Resources Scrutiny Committee	N/A	N/A Kirsty Nutton, Head of Corporate Finance Tel: 01733 384590 Email: Kirsty.nutton@peterborough.gov.uk	Report and Invitation letter It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>28. Approval for contract to be awarded to Milestone to deliver Phase 2 outline business case for Peterborough University access improvement scheme – KEY/28FEB22/01</p> <p>The Council has previously received funding of £360k from the Cambridgeshire and Peterborough Combined Authority (CPCA) to deliver the strategic outline business case and phase 1 outline business case for Peterborough University access improvement scheme. Now that these stages are complete, the CPCA is in the process of awarding a further £1.8m so that Phase 2 of the outline business case can be undertaken. The additional funding for the scheme is subject to approval at CPCA Board meeting to be held on 26th January 2022. Approval is required for contract to be awarded to Milestone to undertake Phase 2 of the outline business case for the scheme.</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>February 2022</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central and East Wards</p>	<p>Consultation was undertaken between 25/10/21 to 5/12/21 and feedback was incorporated into Phase 1 of the Outline Business Case. Further consultation will occur as the project develops.</p>	<p>Lewis Banks, Transport & Environment Manager, Tel: 01733 317465, Email: lewis.banks@pe-terborough.gov.uk</p>	<p>Currently the relevant documents for this decision are not available. The minutes of the CPCA Board meeting scheduled for 26 January 2022 will serve as confirmation of the additional grant funding award. The minutes and any supporting documents will be provided once they are made available.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>29. To approve the 2022/23 Transport Programme of Works – KEY/28FEB22/02 Peterborough Highway Services are in the process of drafting their annual Transport Programme of Works for 2022/23. A Cabinet Member Decision Notice will be submitted once the programme is finalised. This will cover programmes for Integrated Transport, Highway Maintenance, Street Lighting Maintenance and Bridge Maintenance.</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>Before April 2022</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Where applicable the necessary consultation will be taken undertaken prior to delivery.</p>	<p>Lewis Banks, Transport & Environment Manager, Tel: 01733 317465, Email: lewis.banks@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>30. Continuation of shared Trading Standards Service – KEY/28FEB22/03 Peterborough City Council entered into a Memorandum of Understanding with Cambridgeshire County Council for the provision of a shared Trading Standards Service across Peterborough and Cambridgeshire from 1 April 2017. Approval is requested to continue the shared service arrangements as per the Service Level Agreement.</p>	<p>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</p>	<p>February 2022</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Catherine Pawson. Head of Operations Trading Standards, 01954 284651, catherine.pawson@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>31. Dynamic Purchasing System - Temporary Accommodation & Private Rented Sector Scheme – KEY/18FEB22/05 To implement a Dynamic Purchasing System in order to procure accommodation for homelessness households who approach Peterborough City Council for assistance. We look to be more responsive and flexible with the accommodation we provide, and to ensure we provide value for money through a more competitive system.</p>	<p>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</p>	<p>April 2022</p>	<p>Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Housing Needs are currently undertaking a soft market test and engagement with providers.</p>	<p>Caroline Rowan, Housing Manager, 01733 864095, caroline.rowan@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>32. Housing Related Support Grant Agreements 2022/2023 – KEY/18FEB22/06 Award specific grants for Housing Related Support, which will be funded through the Housing Related Support Programme (formerly Supporting People Programme), for the period of 12 months, 1 April 2022 to 31 March 2023</p>	<p>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</p>	<p>March 2022</p>	<p>Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Discussion with existing recipients of Grants Relevant internal and external stakeholders</p>	<p>Sharon Malia, Housing Programmes Manager, 07920 160632, sharon.malia@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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104	<p>33. Towns Fund Business Cases and Grant Funding Agreements approval - KEY/18FEB22/04 Towns Fund Business Cases approval and approval to enter into Grant Funding Agreements with third party project partners including Nene Park Trust and Peterborough College.</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>14 March 2022</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Orton Longueville, Park, Central and Fletton and Stanground Wards</p>	<p>Towns Fund Board consulted and approved process at Board Meeting 20/01/22.</p>	<p>Karen Lockwood, Programme Manager, 07825 902794, karen.lockwood@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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34. 105	<p>Procurement of a Design Team for The Vine, 64-68 Bridge Street, Peterborough - KEY/14MAR2022/01 – A decision is requested following a procurement exercise under the Homes England Framework, for the appointment of a design team. The design team will then need to undertake concept designs to inform an Outline Business Case.</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>March 2022</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central Ward</p>	<p>Relevant internal and external stakeholders and through the Homes England Framework.</p>	<p>Karen Lockwood, Programme Manager Place & Economy, Tel:07825 902794, Email: karen.lockwood@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

KEY DECISIONS TO BE TAKEN IN PRIVATE

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
None							

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

NON-KEY DECISIONS

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
106 None.							

PREVIOUSLY ADVERTISED DECISIONS

<i>DECISION REQUIRED</i>		<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
1.	<p>Disposal of former Barnack Primary School caretaker house - Delegate authority to the Corporate Director of Growth and Regeneration to dispose of the property.</p>	<p>Councillor Coles, Cabinet Member for Finance</p>	<p>February 2022</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>NA</p>	<p>Relevant internal and external stakeholders.</p>	<p>Bill Tilah, Estates Surveyor Email: Bill.Tilah@nps.co.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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108	<p>2. Approval of the leasehold disposal of a brownfield site to a care provider – A site has been found for a care home and the Council are currently looking into a leasehold disposal to a care provider who will build a care facility and then contract to provide services to the Council.</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>February 2022</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Park Ward</p>	<p>Relevant internal and external stakeholders.</p> <p>A forum has been set up by the Combined Authority involving representatives from finance, legal, property and social care.</p>	<p>Felicity Paddick, Manager - Estates and Valuation, Tel: 07801 910971 Email: felicity.paddick@nps.co.uk</p>	<p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>
	<p>3. Modern Slavery Statement To review and agree for publication an updated Statement in compliance with the Modern Slavery Act 2015.</p>	<p>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</p>	<p>February 2022</p>	<p>Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Rob Hill, Assistant Director: Public Protection, Email: rob.hill@peterborough.gov.uk</p> <p>Amy Brown, Senior Lawyer and Deputy Monitoring Officer, Email: Amy.brown@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>4. Variation to the delegation agreement between Peterborough City Council (PCC) and Cambridgeshire County Council (CCC) regarding the delivery of the Healthy Child Programme (HCP) across Peterborough and Cambridgeshire</p> <p>This decision seeks authorisation to vary the Delegation and Partnering agreement to account for the increase in the value of PCC financial contributions to CCC in respect of the Agenda for Change pay increase. Agenda for Change is a nationally agreed UK-wide package of pay, terms and conditions for NHS staff. Under this deal, which came into effect in 2018, was the agreement for all NHS staff employed at the top pay points at bands 2-8c were to receive a 6.5% cumulative pay increase over a 3 year period.</p>	<p>Councillor Walsh, Cabinet Member for Adult Social Care, Health & Public Health</p>	<p>February 2022</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Amy Hall, Children's Public Health Commissioning Manager, Tel:07583040529</p>	<p>CMDN to authorise delegation of HCP commissioning functions from PCC to CCC - https://democracy.peterborough.gov.uk/mglssueHistoryHome.aspx?lId=22331&PlanId=395&RPID=0</p>

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5.	<p>Joint PCC and CCC IT Service Management System To approve the procurement of a new joint Peterborough City Council [PCC] and Cambridgeshire County Council [CCC] IT Service Management [ITSM] system.</p>	<p>Councillor Cereste, Cabinet Member for Digital Services and Transformation</p>	<p>February 2022</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>N/A</p>	<p>Relevant internal and external stakeholders. G-Cloud Procurement Process</p>	<p>Damian Roberts, Project Manager. T: 07485 594522 E: damian.roberts@peterborough.gov.uk</p>	<p>CMDN and PID</p>
10.	<p>Approval of the Peterborough Sufficiency Strategy Every top tier local authority is required to publish a sufficiency strategy. This must set out how we seek to avoid children coming into care through the provision of family support services, and identify steps that we are taking to ensure that we have sufficient placements for children in care in our area, so that as many children and young people in care can live locally, provided that this is in their best interests.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</p>	<p>February 2022</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>There has been widespread consultation including with children and young people in care.</p>	<p>Lou Williams: Director of Children's Services, Tel:07920160141, Email: lou.williams@peterborough.gov.uk</p>	<p>Scrutiny Report</p>

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>7. Werrington Fields and Ken Stimpson Secondary School - Following a public meeting held on 20 September 2021 at Ken Stimpson School, a decision needs to be taken on whether or not to proceed with plans to erect a fence to enclose part of the school's playing fields. The area is currently open access to the public. The school has not been using the area for over two years due to concerns over the safeguarding risk to the young people attending the school.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</p>	<p>May 2022</p>	<p>Children and Education Scrutiny Committee</p>	<p>Werrington</p>	<p>Public meeting held on 20 September 2021 at Ken Stimpson School. Prior to this, a detailed background information document was circulated to interested parties.</p>	<p>Hazel Belchamber, Assistant Director: Education Capital & Place Planning, Tel: 07833481406, Email: hazel.belchamber@cambridgeshire.gov.uk</p>	<p>Cabinet Member Decision Notice, Background Information Document</p> <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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112	<p>8. To approve the procurement of a new joint PCC and CCC Integrated Transport System (ITS) The PCC and CCC Transport teams provide home to school transport for educational and social needs. A new system is proposed to allow improved levels of service, joint working and increased efficiencies. This decision is to proceed with the procurement of this new system, with CCC taking the lead.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</p>	<p>February 2022</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Tony Drath, Project Manager, Tel:07785778417, Email: tony.drath@cambri dgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
	<p>9. Funding for Citizens Advice Peterborough for 2022/23 – A decision is requested following a procurement exercise under the Homes England Framework, for the appointment of a design team. The design team will then need to undertake concept designs to inform an Outline Business Case.</p>	<p>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</p>	<p>April 2022</p>	<p>Communities Scrutiny Committee</p>	<p>All</p>	<p>Proposal is contained with the council's budget which is available for public consultation</p>	<p>Ian Phillips – Email:ian.phillips@peterborough.gov.uk Tel: 07145 881802</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES

<i>DECISION TAKEN</i>	<i>DECISION MAKER</i>	<i>DATE DECISION TAKEN</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
None.							

DIRECTORATE RESPONSIBILITIES

RESOURCES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

City Services and Communications (Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls, Marketing and Communications, Tourism and Bus Station, Resilience)

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

Corporate Property

BUSINESS IMPROVEMENT AND DEVELOPMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Transformation and Programme Management Office, Business Intelligence, Commercial, Strategy and Policy, Shared Services

CUSTOMER AND DIGITAL SERVICES Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

IT, Customer Services – contact centres, walk-in customer service sites, reception services and web & digital services; Communications;

Emergency Planning, Business Continuity and Health and Safety.

PEOPLE AND COMMUNITIES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services and Safeguarding (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, People Resources and Corporate Property (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

Performance and Information (Performance Management, Systems Support Team)

LAW AND GOVERNANCE DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Democratic Services (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Electoral Services (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Human Resources (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Information Governance, (Coroner's Office, Freedom of Information and Data Protection)

PLACE AND ECONOMY DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Development and Construction (Development Management, Planning Compliance, Building Control)

Sustainable Growth Strategy (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment) Opportunity Peterborough

Peterborough Highway Services (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads, Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

PUBLIC HEALTH DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Health Protection, Health Improvements, Healthcare Public Health.

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